



14 September 2023

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Tuesday, 19 September 2023 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Extraordinary Council Meeting held on 29.08.23
- (9) Matters arising from Minutes
- (10) Notices of Motion
- (11) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (12) Delegates Reports
- (13) Closed Meeting

Anton Franze
Acting General Manager

Meeting Calendar 2023

September

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	19 September 2023	Council Meeting	Community Centre
8.30am	27 September 2023	Orange 360 Board Meeting	Orange

October

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	17 October 2023	Council Meeting	Community Centre
10.00am	18 October 2023	Central Tablelands Water Meeting	Grenfell
8.30am	25 October 2023	Orange 360 Board Meeting	Orange
6.00pm	31 October 2023	Council Meeting	Community Centre

November

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	21 November 2023	Council Meeting	Community Centre
8.30am	22 August 2023	Orange 360 Board Meeting	Orange
9.00am	22 August 2023	Audit, Risk and Improvement Committee Meeting	Community Centre
9.00am	23 November 2023	Central NSW JO Board Meeting	Sydney
9.00am	24 November 2023	Country Mayors	Sydney

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HELD ON TUESDAY 19 SEPTEMBER 2023

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LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) REQUEST FOR ATTENDANCE BY AUDIO VISUAL LINK

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.PO.1

Recommendation:

That Council approves the attendance of Councillor Somerville to the September 2023 Council Meeting by audio visual link.

Reason for Report:

In accordance with Council's Code of Meeting Practice, a Council resolution is required to facilitate a Councillor attending one or more meetings of Council remotely by audio visual link.

Report:

Councillor Somerville is seeking to attend the September 2023 Council meeting by audio visual link.

Risk/Policy/Legislation Considerations:

The request is in accordance with Council's approved Code of Meeting Practice.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

02) MINUTES OF THE PREVIOUS EXTRAORDINARY COUNCIL MEETING HELD 29 AUGUST 2023**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Extraordinary Council Meeting held on 29 August 2023, being minute numbers 2308/E001 to 2308/E007 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL EXTRAORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 29 AUGUST 2023, COMMENCING AT 5.00PM**Present:** Crs S Ferguson (Mayor), D Somerville (Deputy Mayor), A Ewin, C Gosewisch, J Newstead, M Pryse Jones and B Reynolds

General Manager (Mr M Dicker), Director Corporate Services (Mr A Franze), Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr A Muir), Tiffaney Irlam (Chief Financial Officer) and Executive Assistant to the General Manager (Mrs L Ferson)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****DISCLOSURES OF INTEREST**

The General Manager reported the following Disclosure of Interest forms had been submitted:

Councillor /Staff	Interest	Item	Pg	Report	Reason
Cr Newstead	Non-Pecuniary Less than Significant	3	22	Minutes of the Financial Assistance Committee Meeting held 8 August 2023	My nephew and his wife own the Millthorpe Little Learners Centre

PUBLIC FORUM

Daniel Drum – Item 4 – DA2022/48 - Demolition of Existing Buildings, Construction of a Commercial Premises, Dual Occupancy and associated Site Works and Car Parking – 10 Pym Street Millthorpe

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 15 AUGUST 2023****2308/E001****RESOLVED:**

That the Minutes of the Ordinary Council Meeting held on 15 August 2023, being minute numbers 2308/001 to 2308/009 be confirmed.

(Gosewisch/Ewin)
CARRIED

MATTERS ARISING FROM THE MINUTES

Nil

CORPORATE SERVICES REPORTS**DRAFT STATEMENT OF FINANCIAL REPORTS BY COUNCIL 2022/23****2308/E002****RESOLVED:**

That Council;

1. Make the statement in accordance with Section 413(2)(c) of the Local Government Act 1993, and Clause 215 of the Local Government (General) Regulation (2005) for the General Purpose Financial Statements for the year ending 30 June 2023.
2. Receive the certification of the Responsible Accounting Officer.
3. Make the statement in accordance with the requirements of the Code of Accounting Practice in relation to the Special Purpose Financial Statements for the year ending 30 June 2023.
4. Endorse signature of the statements by the Mayor, Deputy Mayor, the General Manager and the Responsible Accounting Officer.
5. Refer the General Purpose Financial Statements and Special Purpose Financial Statements to audit and invite Intentus Chartered Accountants, as the contracted agent for the NSW Audit Office, to complete the audit as per the requirements of Section 413(1) of the Local Government Act (1993) and Local Government (General) Regulation (2005).
6. Approve the creation of a security, bonds and retentions internal allocation.
7. Approve the net transfers to Council's external cash restrictions of \$7.23m.
8. Approve the net transfers to Council's internal cash allocations of \$1.6m, for the purposes as detailed in Schedule 1.
9. Approve supplementary votes of expenditure to the 2023/24 budget for carryover works from 2022/23 to 2023/24, totalling \$2.83m funded from internal cash allocations of \$148k and

external cash restrictions of \$2.68m as per the attached schedule.

10. Approve supplementary votes of expenditure for 2023/24 totalling \$1.81m for carryover works from 2022/23 to 2023/24 funded from future grants and contributions not yet received.
(Reynolds/Somerville)
CARRIED

**MINUTES OF THE FINANCIAL ASSISTANCE COMMITTEE
MEETING HELD 8 AUGUST 2023**

2308/E003 RESOLVED:

That Council;

1. Receive the minutes of the meeting held 8 August 2023.
2. Approve the recommendations for 2023/24 - Round 1 of the Community Financial Assistance Program by the Financial Assistance Committee, in the amount of \$9,150.
3. Undertake a further round of financial assistance under the 2023/24 Community Financial Assistance Program to be called for in October with additional targeted communication for all community groups.

(Somerville/Gosewisch)
CARRIED

PLANNING AND ENVIRONMENTAL SERVICES REPORTS

**DA2022/48 - DEMOLITION OF EXISTING BUILDINGS,
CONSTRUCTION OF A COMMERCIAL PREMISES, DUAL
OCCUPANCY AND ASSOCIATED SITE WORKS AND CAR
PARKING - 10 PYM STREET MILLTHORPE**

2308/E004 RESOLVED:

That Council consents to Development Application 48/2023 for demolition of existing buildings, construction of a commercial premises, dual occupancy and associated site works and car parking at Lot 122 DP 846528, 10 Pym Street, Millthorpe, subject to the recommended conditions of consent including the following:

- An Additional Condition numbered 48 as follows:
48. Construction Communication Protocol
Prior to the commencement of works the applicant shall provide a Construction Communication Protocol for the approval of the Director of Planning and Environmental Services. The Protocol shall outline the communication mechanism in relation to major demolition and construction events likely to cause disturbance to the surrounding neighbourhood. Such events may include (but not necessarily be limited to) mobilisation and use of heavy machinery on site; deliveries and vehicle movements likely to cause traffic disruption; and significant noise generating activities. The protocol shall include communication with adjoining neighbours and residents/businesses extending to the

intersection of Pym Street and southern side of Victoria Street and Pym Street and northern side of Blake Street.

- An additional sentence be added to Condition 35 as follows:
The concrete colour from the gutter crossing to the property boundary and adjoining footpath replacement shall be modified with oxide to match future footpath construction. This may be Colourmix ‘SILVER’ at a rate of 1 bag per cubic metre or Colourmix ‘ONYX’ at the rate of 0.5 bag per cubic metre.
- The amount in Condition 41 be changed from \$2,000 to \$10,000.

(Somervaille/Ewin)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST	
Councillor Ewin		
Councillor Ferguson		
Councillor Somervaille		
Councillor Reynolds		
Councillor Newstead		
Councillor Pryse Jones		
Councillor Gosewisch		
Total (7)	Total (0)	CARRIED

CLOSED MEETING

2308/E005 RESOLVED:

That the meeting now be closed to the public in accordance with Section 10A of the Local Government Act, 1993 for consideration of the following matter:

TENDER 7-2023: SUPPLY, DELIVERY, AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

(Gosewisch/Reynolds)

CARRIED

CONFIDENTIAL MEETING REPORTS

**TENDER 7-2023: SUPPLY, DELIVERY, AND PLACEMENT OF
SPRAYED BITUMINOUS SURFACING**

2308/E006 RESOLVED:

That Council accept the tender from Fulton Hogan Industries Pty Ltd for the quality assured, schedule of rates contract for the Supply, Delivery, and Placement of Sprayed Bituminous Surfacing.

(Newstead/Somerville)

CARRIED

2308/E007 RESOLVED:

That as consideration of the matters referred to in the closed meeting has been concluded, the meeting now be opened to the public.

(Reynolds/Ewin)

CARRIED

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE MAYOR
ANNOUNCED THE OUTCOME OF RESOLUTION NUMBER 2308/E006.**

There being no further business, the meeting concluded at 5.31pm.

The Minute Numbers 2308/E001 to 2308/E007 were confirmed on 19 September and are a full and accurate record of proceedings of the Extraordinary Meeting held on 29 August 2023.

Cr S Ferguson
MAYOR

Mr M Dicker
GENERAL MANAGER

03) NOTICE OF MOTION - BLAYNEY CHRONICLE

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests

File No: CR.ML.2

Recommendation:

That Council:

1. Acknowledge the commitment of Blayney Chronicle journalist Mark Logan on his retirement.
2. Request Australian Community Media start recruitment for a replacement of Mr Logan as soon as possible.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) ELECTION OF MAYOR**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.2

Recommendation:

1. That Council accept the nomination(s) for position of Mayor, and;
2. That if more than one nomination is received an election be conducted for the position of Mayor and the method of voting be by open means (such as on voices or show of hands).

Reason for Report:

For Council to receive the nomination(s) and elect from its members a Mayor, who will undertake the roles and responsibilities of this position for the next 12 months. The role of the Mayor as the leader of the elected representatives is an important position, being spokesperson and principal member of the Council.

The Mayor presides over Council and Committee meetings and is the primary liaison/advocate with both State and Federal Members of Parliament.

The Mayor supervises the General Manager's day-to-day activities, approving leave and facilitates the General Manager's contract and annual performance reviews.

The Mayor represents Council on regional organisations, intergovernmental bodies and other organisations. Blayney Shire Council Mayor is delegate to Central NSW JO, NSW Mining and Energy Related Councils, NSW Country Mayors Association and LGNSW (Local Government NSW).

Report:

As per Schedule 7 of the Local Government Regulations (2005) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Mayor and made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the returning officer prior to the item being considered.

Risk/Policy/Legislation Considerations:

Division 2 (s225-230) details the role and election of the Mayor by the elected body.

The Mayoral term is 2 years, however, will be for approximately 12 months in this instance with Local Government elections scheduled for 14 September 2024.

At Blayney Shire Council, the person elected to the office of Mayor is by the Councillors from among their number.

Council's Code of Meeting Practice Clause 11.9 states

'Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.'

NSW Local Government (General) Regulation (2021) Clause 394 notes that if the Mayor and Deputy Mayor is to be elected by the councillors of an area, the election is to be in accordance with Schedule 7.

Schedule 7 prescribes the procedure for conducting an election of the Mayor by Councillors. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) ELECTION OF DEPUTY MAYOR**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.2**Recommendation:**

1. That Council elect a Deputy Mayor for the forthcoming Mayoral term, and;
2. That Council accept the nomination(s) for position of Deputy Mayor, and;
3. That if more than one nomination is received an election be conducted for the position of Deputy Mayor and the method of voting is by open means (such as on voices or show of hands).

Reason for Report:

Council is required to receive the nomination(s) and elect from its members a Deputy Mayor to undertake the roles and responsibilities of this position.

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise or if there is a casual vacancy in the office of Mayor.

Report:

As per Schedule 7 of the Local Government Regulations (2021) parts 1-13 the General Manager is the returning officer.

Councillors may be nominated without notice for election as Deputy Mayor, made in writing by 2 or more Councillors (1 of whom may be the nominee) and is not valid unless the nominee has indicated consent to the nomination in writing.

The nomination is to be delivered to or sent to the returning officer prior to the item being considered. Nominees will be announced at the Council meeting.

Risk/Policy/Legislation Considerations:

In accordance with the Local Government Act (1993) s231, Council may elect a Deputy Mayor for the same or a shorter term as the Mayor. In this regard the Mayoral term is 2 years, however, will be for approximately 12 months with Local Government elections scheduled for 14 September 2024.

Council's Code of Meeting Practice Clause 11.9 states

'Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.'

NSW Local Government (General) Regulation (2021) Clause 394 notes that if the Mayor and Deputy Mayor is to be elected by the councillors of an area, the election is to be in accordance with Schedule 7.

Schedule 7 prescribes the procedure for conducting an election of the Mayor by Councillors. A copy of which has been provided to Councillors along with a blank nomination form for completion.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) COUNCIL MEETING DATES**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.2

Recommendation:

1. That Council adopt the following dates for Ordinary Meetings of Council for the next 12 months, to be held at 6.00pm in the Blayney Shire Community Centre:
 - 17 October 2023
 - 31 October 2023
 - 21 November 2023
 - 19 December 2023
 - 23 January 2024
 - 20 February 2024
 - 19 March 2024
 - 16 April 2024
 - 21 May 2024
 - 25 June 2024
 - 23 July 2024
 - 27 August 2024
2. That a Special Meeting, being the first Council meeting after the ordinary election be held at 6.00pm Thursday 3 October 2024 at the Blayney Shire Community Centre.

Reason for Report:

For Council to review and adopt a meeting schedule for the Ordinary Meetings of Council for the next 12 months as per s3.1 of Blayney Shire Council Code of Meeting Practice.

Report:

Council has traditionally convened 11 Ordinary Meetings each year (no January meeting). Meetings have been held in the Council Chambers of the Blayney Shire Community Centre commencing at 6.00pm on the third Tuesday of each month.

The proposed schedule in the recommendation proposes additional meetings, including January 2024. It also proposes some meetings on the 4th Tuesday of the month due to timing of when the 3rd Tuesday fell, i.e. there would only be a 3 week gap between meetings.

Note: This does not preclude the calling of an Extraordinary Meeting when the necessity arises for a particular issue, at the request of Councillors or staff by the authorisation of the Mayor.

Risk/Policy/Legislation Considerations:

The Local Government Act (1993) s365 stipulates the requirement for Council to meet at least 10 times per annum, each time in a different month.

The Blayney Shire Council Code of Meeting Practice (2022) and Model Code of Meeting Practice for Local Councils in NSW (2021) s3.1 refers to Frequency of Meetings and notes that Council will adopt an annual schedule of dates at the September meeting.

This schedule does not include various committee meetings, extraordinary Council meetings, workshops or training, civic functions and other commitments of Councillors. Council committees will continue for the remaining term of Council, along their adopted meeting schedule.

Local Government elections are being held on Saturday 14 September 2024. Clause 393B of the Local Government (General) Regulation (2005) limits Councils' ability to exercise some of its functions in the 4 weeks preceding the date of a local government election, during the caretaker period. A Council meeting is permitted and matters presented at the 27 August 2024 meeting, will comply with the Regulation.

In accordance with s290 parts (1)(a) and (3) of the Local Government Act (1993), the election of the mayor by councillors is to be held '*within 3 weeks after the election*', which does not conclude until '*the declaration of the election of all councillors concerned*'.

It is proposed for a Special Council Meeting be held for the new Council on Thursday 3 October 2024 at 6pm.

Budget Implications:

Council meetings are a normal part of the operations of the organisation and budgeted for in the 2023/24 Operational Plan. This includes travel reimbursement costs of Councillors and catering for a meal after each meeting.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) LGNSW ANNUAL CONFERENCE MOTIONS**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GR.ME.2**Recommendation:**

That Council outline and endorse motions for submission to forthcoming LGNSW Annual Conference.

Reason for Report:

For Council to endorse Notices of Motion to be submitted to the LGNSW Annual Conference.

Report:

The Local Government NSW (LGNSW) Conference is scheduled to occur at the Rosehill Gardens Racecourse in November.

Risk/Policy/Legislation Considerations:

Motions are encouraged to be submitted as early as possible before Friday 15 September 2023 to allow for assessment of motions and distribution of the Business Paper before the conference in line with the LGNSW 2023 Annual Conference Motions Submission Guide.

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's rules),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) REPORT OF COUNCIL INVESTMENTS AS AT 31 AUGUST 2023

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: FM.AU.1

Recommendation:

That Council;

1. Note the report indicating Council's investment position as at 31 August 2023.
2. Note the certification of the Responsible Accounting Officer.

Reason for Report:

For Council to endorse the Report of Council Investments as at 31 August 2023.

Report:

This report provides details of Council's Investment Portfolio as at 31 August 2023.

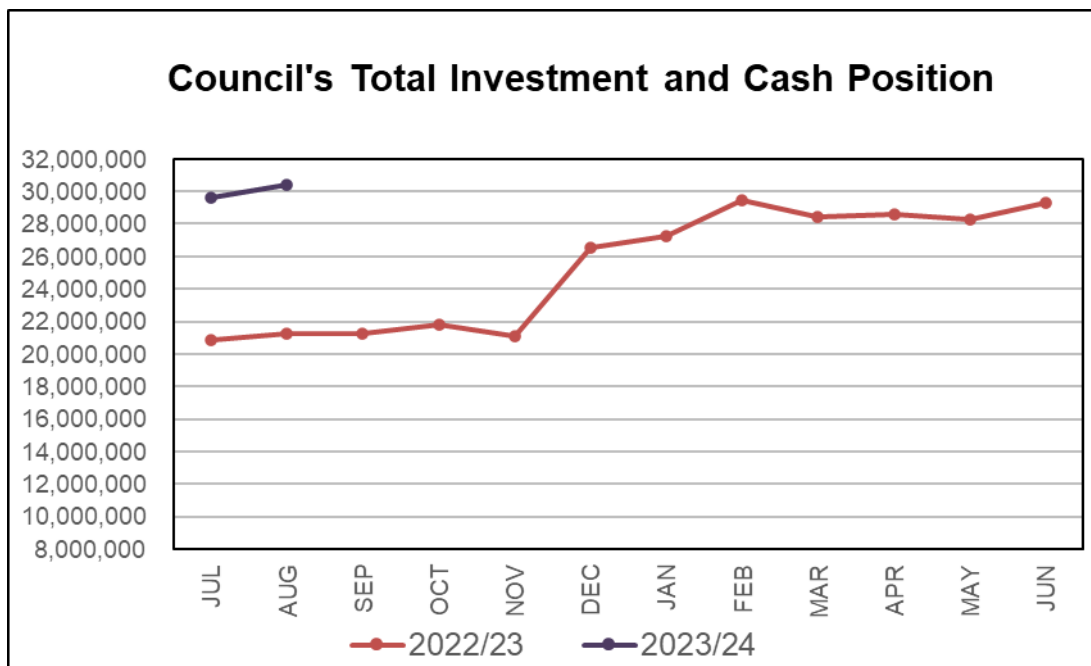
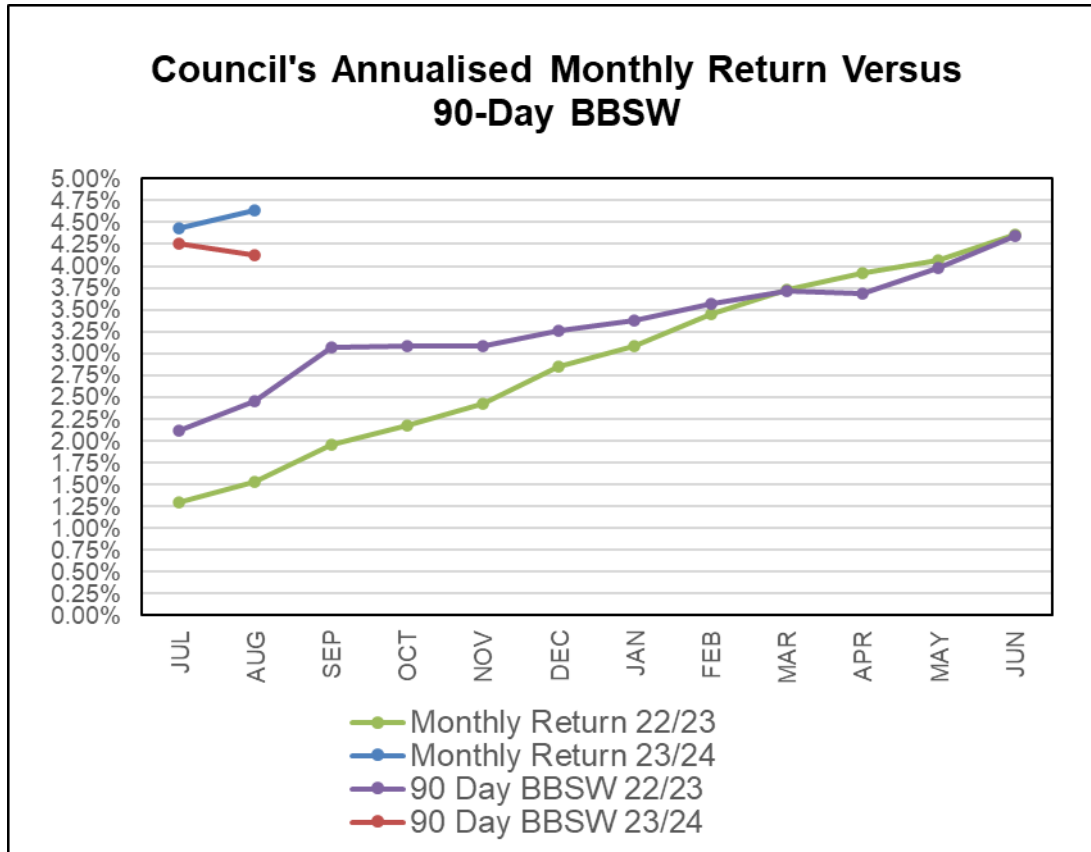
Council's total investment and cash position as at 31 August 2023 is \$30,442,734. Investments earned interest of \$111,030.60 for the month of August 2023.

Council's monthly net return on Term Deposits annualised for August was 4.64% which outperformed the 90-day Bank Bill Swap Rate of 4.13%.

Cash inflows of note during the month were two grant funding payments from Transport NSW totalling \$1.164m. These were not received until the 30th of August. Cash inflows were largely received towards the end of the month coinciding with the 1st rate instalment due date.

During August interest rates stabilised with no change in the cash rate. Institutions will continue to increase/decrease their interest rate offerings depending on funding they require within their business which may result in higher investment offerings.

There should be opportunities in September to increase the investment portfolio given the strong cash position. Council will be seeking investments offering special rates to maximise return.



Register Of Investments and Cash as at 31 August 2023					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
Macquarie Bank	IAM	A1/A+	04/09/2023	500,000	4.520%
CBA	Direct	A1+/AA-	12/09/2023	500,000	4.060%
Macquarie Bank	IAM	A1/A+	19/09/2023	500,000	4.640%
CBA	Direct	A1+/AA-	26/09/2023	500,000	4.640%
Bank of Queensland	Curve	A2/BBB+	10/10/2023	500,000	4.200%
Westpac	Direct	A1+/AA-	10/10/2023	500,000	0.720%
CBA	Direct	A1+/AA-	17/10/2023	500,000	4.420%
Auswide Bank Ltd	Curve	A2/BBB	24/10/2023	500,000	4.850%
CBA	Direct	A1+/AA-	31/10/2023	500,000	4.480%
MyState Bank Ltd	Curve	A2/BBB+	07/11/2023	500,000	4.550%
NAB	Direct	A1+/AA-	14/11/2023	500,000	4.550%
Reliance Bank	Direct	Unrated	21/11/2023	500,000	4.100%
Westpac	Direct	A1+/AA-	21/11/2023	500,000	4.350%
Macquarie Bank	IAM	A1/A+	28/11/2023	500,000	4.200%
Westpac	Direct	A1+/AA-	28/11/2023	500,000	4.390%
Bank of Queensland	Curve	A2/BBB+	05/12/2023	500,000	4.250%
Defence Bank Ltd	Curve	A2/BBB	12/12/2023	500,000	4.450%
ING Bank	IAM	A1/A	19/12/2023	500,000	4.800%
NAB	Direct	A1+/AA-	09/01/2024	500,000	4.500%
CBA	Direct	A1+/AA-	23/01/2024	500,000	4.490%
NAB	Direct	A1+/AA-	30/01/2024	500,000	5.250%
NAB	Direct	A1+/AA-	06/02/2024	500,000	4.550%
B & A Bank	IAM	A2/BBB+	13/02/2024	500,000	5.170%
Westpac	Direct	A1+/AA-	20/02/2024	500,000	4.950%
CBA	Direct	A1+/AA-	26/02/2024	500,000	4.300%
NAB	Direct	A1+/AA-	27/02/2024	500,000	5.000%
Reliance Bank	Direct	Unrated	09/03/2024	500,000	4.200%
ING Bank	IAM	A1/A	12/03/2024	500,000	4.750%
CBA	Direct	A1+/AA-	19/03/2024	500,000	4.200%
Macquarie Bank	IAM	A1/A+	02/04/2024	500,000	4.450%
MyState Bank Ltd	Curve	A2/BBB+	02/04/2024	500,000	4.650%
CBA	Direct	A1+/AA-	09/04/2024	500,000	4.280%
NAB	Direct	A1+/AA-	16/04/2024	500,000	4.510%
Westpac	Direct	A1+/AA-	23/04/2024	500,000	4.490%
NAB	Direct	A1+/AA-	07/05/2024	500,000	4.700%
NAB	Direct	A1+/AA-	21/05/2024	500,000	4.900%
Westpac	Direct	A1+/AA-	28/05/2024	500,000	4.840%
Westpac	Direct	A1+/AA-	04/06/2024	500,000	5.040%
NAB	Direct	A1+/AA-	11/06/2024	500,000	5.500%
Westpac	Direct	A1+/AA-	18/06/2024	500,000	5.450%
Macquarie Bank	IAM	A1/A+	25/06/2024	500,000	5.250%
Westpac	Direct	A1+/AA-	02/07/2024	500,000	5.420%
CBA	Direct	A1+/AA-	09/07/2024	500,000	5.300%
Macquarie Bank	IAM	A1/A+	16/07/2024	500,000	5.100%
ING Bank	Curve	A1/A	23/07/2024	500,000	5.200%

Register Of Investments and Cash as at 31 August 2023					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
ING Bank	Curve	A1/A	30/07/2024	500,000	5.200%
Westpac	Direct	A1+/AA-	06/08/2024	500,000	5.150%
CBA	Direct	A1+/AA-	13/08/2024	500,000	5.170%
NAB	Direct	A1+/AA-	20/08/2024	500,000	5.200%
Total Investments				24,500,000	4.639%
Commonwealth Bank - At Call Account ⁽¹⁾				2,799,171	4.150%
Commonwealth Bank Balance - General ⁽¹⁾				2,922,403	3.950%
Reliance Bank ⁽¹⁾				221,160	0.000%
Total Cash and Investments				30,442,734	
Benchmarks:		BBSW 90 Day Index ⁽¹⁾			4.130%
		RBA Cash Rate ⁽¹⁾			4.100%

1. % Interest rates as at end of reporting period.

Summary of Investment Movements - August 2023		
Financial Institution	Amount \$	Commentary
ME Bank	(518,798)	Term deposit withdrawn 01/08/2023
WBC	(502,635)	Term deposit matured 15/08/2023
WBC	500,000	Term deposit reinvested 15/08/2023
CBA	(519,845)	Term deposit matured 15/08/2023
CBA	500,000	Term deposit reinvested 15/08/2023
ING Bank	500,000	New term deposit 17/08/2023
ING Bank	500,000	New term deposit 17/08/2023
B & A Bank	500,000	New term deposit 17/08/2023
NAB	(520,195)	Term deposit matured 29/08/2023
NAB	500,000	Term deposit reinvested 29/08/2023

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum %	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	61%	15,000,000
A- Category	40%	20%	5,000,000
BBB+ Category	25%	10%	2,500,000
BBB Category	5%	4%	1,000,000
BBB- Category and below: Local ⁽²⁾ ADI's	10%	4%	1,000,000
BBB+ / BBB / BBB- & below categories combined	25%	18%	
2. ADI's located within the Local Government Area			24,500,000

Individual Institution Limit	Rating	Policy Maximum \$	Current Holding \$
Auswide Bank Ltd	A2/BBB	500,000	500,000
Bank of Queensland	A2/BBB+	1,000,000	1,000,000
Bendigo & Adelaide Bank	A2/BBB+	1,000,000	500,000
CBA	A1+/AA-	5,000,000	5,000,000
Defence Bank Ltd	A2/BBB	500,000	500,000
ING Bank	A1/A	3,000,000	2,000,000
Macquarie Bank	A1/A+	3,000,000	3,000,000
MyState Bank Ltd	A2/BBB+	1,000,000	1,000,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	5,000,000	5,000,000

Summary of Restricted, Allocated and Unrestricted Cash & Investments			
	Anticipated⁽¹⁾ 30/06/2023 \$ 000's	Actual 31/08/2023 \$ 000's	Forecast⁽²⁾ 30/06/2024 \$ 000's
External Cash Restrictions	20,329	20,098	9,958
Internal Cash Allocations	8,751	8,751	5,330
Total Restricted, Allocated Cash & Investments	29,080	28,849	15,288
Unrestricted Cash	191 ⁽³⁾	1,594	4,959
Total Restricted, Allocated and Unrestricted Cash & Investments	29,271	30,443	20,247

⁽¹⁾ Balances are indicative and represent best available information as at 30/06/2023. Further adjustments are still anticipated throughout finalisation of the 2022/23 Financial Statements.

⁽²⁾ Balances are informed by the Long Term Financial Plan and based on the best available information at time of preparation.

⁽³⁾ Unrestricted cash was impacted by grant debtors totalling \$3.84m at 30/06/2023, specifically \$1m which was anticipated to be received prior to 30 June but wasn't deposited until 3 August. Internal cash allocations include \$3.5m of restricted cash from prepayment of the financial assistance grant which will be used to offset any unrestricted cash deficit reported in the financial statements.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

09) QUARTERLY BUDGET REVIEW STATEMENT - JUNE 2023

Department: Corporate Services

Author: Chief Financial Officer

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: FM.BU.1

Recommendation:

That the Quarterly Budget Review Statement noting actual results to 30 June 2023 be received.

Reason for Report:

For Council to note the Quarterly Budget Review Statement (QBRS) noting actual results to 30 June 2023.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year.

The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

A set of minimum requirements have been set for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRS reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position at the end of the year based on the information in the QBRS;
- Summary of Operational, Capital, Net and Restricted cash positions **(QBRS: Part 1)**
- Income and Expenses (Operational) Budget Review Statement in the following formats:
 - o by income and expense type including capital grants and contributions **(QBRS: Part 2)**
 - o by function / activity to align with the operational plan including capital grants and contributions **(QBRS: Part 4)** and further detailed, excluding capital grants and contributions **(QBRS: Part 4A)**

- Capital Expenditure and Funding Budget Review (**QBRs: Part 3**) and further detailed (**QBRs: Part 5**)
- Recommended changes to revised budget with commentary for Operational Income and Expenditure (**QBRs: Part 6**) and Capital (**QBRs: Part 7**)
- Budget Review Cash and Investments position (**QBRs: Part 8**) and narrative (**QBRs: Part 9**)
- Budget Review Key Performance Indicators (**QBRs: Part 10**)
- Contracts Budget Review Statement (**QBRs: Part 11**) and narrative (**QBRs: Part 12**)
- Consultancy & Legal Expenses Overview (**QBRs: Part 13**)
- Loans summary (**QBRs: Part 14**).

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2022/23 Budget Review, noting actual results to 30 June 2023. There is no approval of Council budget variations sought.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. This requirement is only for the September, December and March quarters. The reporting to Council of the June quarter, noting actual activity for the year, is considered good practice and was a recommendation from the 2022 Financial Sustainability Review.

The format as presented reports on an income and expense type, in a similar format to that included in the annual financial reports, as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure; restricted cash movements and key performance indicators.

Budget Implications:

The June Quarterly Budget Review statement is a measure of the actual income and expenditure compared to the adopted revised budget as a result of variations approved in the September, December and March quarters.

A schedule of carryovers for non-recurrent expenditure or in progress capital works was adopted with the 2022/23 Financial Statements at the 29 August extraordinary meeting. As such there are no further recommended variations to this schedule for approval.

As at 30 June 2023 the Income from Continuing Operations was \$33.68m compared to \$30.25m revised budget.

Operational Grants and Contributions were up \$1.42m, mainly attributable to receipt of an additional 25% of the 2023/24 Financial Assistance Grant increasing the advance payment to 100% compared to 75% in the prior year.

Capital Grants and Contributions were overall down by \$883k on revised budget due to delays in construction of a number of projects.

- Resources for Regions Round 8 projects including Hobbys Yards Rd, AMS projects in Millthorpe & Newbridge, amenities refurbishments at Carrington & Heritage Park and parking and pedestrian integration works at KGO. Projects totalling \$1.27m will be deferred for completion in 2023/24.
- Resources for Regions Round 9 projects, mainly the replacement of the Belubula Way bridge over Icely Creek which is co funded under the REPAIR program totalling \$1.05m, deferred for completion in 2023/24.
- Stage 4 of the Belubula River Walk funded under Stronger Country Communities Round 4.
- Construction of the Rural Fire Services Shed in Blayney was also not finalised in 2022/23 as anticipated with a further \$111k deferred for completion in 2023/24.
- Offsetting a reduction in capital grants was an increase in capital contributions including an additional \$690k in developer contributions following finalisation of a significant subdivision and initial recognition of the carrying value of the RFS Red Fleet totalling \$1.26m.

Expenses from continuing operations were \$21.08m compared to \$21.01m revised budget. Employee costs were down \$286k due to a couple of temporary vacant positions and recruitment of a trainee which was partially offset by an increase in service contracts. A net loss on disposal of assets of \$229k compared to \$78k budgeted profit on sale was also reflected by the deferral of bridge replacements in 2021/22 which were subsequently carried over to 2022/23. Additionally, a loss on the disposal of the Blayney RFS station was recorded as the sale proceeds of \$200k were credited to the RFS Rural Fire Fighting Fund and not Council resulting in a further \$157k loss.

Capital expenditure for the year ending 30 June 2023 totalled \$15.45m compared with \$20.21m revised budget. Significant variations are consistent with those projects identified through the reduction of Capital Grants and Contributions including R4R projects on Hobbys Yards Rd, AMS projects in Millthorpe & Newbridge, amenities refurbishments at Carrington & Heritage Park and parking and pedestrian integration works at KGO.

All in progress capital works were adopted as carryovers from the 2022/23 to 2023/24 year along with the adoption of the 2022/23 financial statements at the 29 August Council meeting.

Council's cash position as at 30 June 2023 was \$29.27m compared to \$20.30m forecast largely due to an increase in both operating and capital grants and contributions following early payment of initial milestones for projects scheduled for completion in 2023/24 & 2024/25. Due to Council's expansive capital works program there was also a number of funding milestones owing to Council for expenditure incurred prior to 30 June which impacted the levels of unrestricted cash available. As a result, funds were allocated from the Financial Assistance Grant advance payment internal allocation until payment of the funding is received in 2023/24.

Enclosures (following report)

1 Quarterly Budget Review Statement - June 2023 26 Pages

Attachments (separate document)

Nil



Quarterly Budget Review 2022-2023

**Period ending
30 June 2023**

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

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Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/04/23 to 30/06/23

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 June 2023

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 30/06/23 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____

date: 11/09/2023

Tiffany Irlam
Responsible accounting officer

Blayney Shire Council
PART 1:
Income & Expenses Budget Summary

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

Budget review for the quarter ended 30 June 2023
Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Revised budget 2022/23	Variations for this Jun Qtr	Projected Year End Result	Actual YTD figures
Total Income from Continuing Operations	24,824	32,245		32,245	33,682
Total Expenses from Continuing Operations	19,806	21,006		21,006	21,083
Net Operating Result from Continuing Operations	5,018	11,239	-	11,239	12,599
Total Capital Expenditure	12,145	20,211	-	20,211	15,451



This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Income & expenses budget review statement

Budget review for the quarter ended 30 June 2023

Income & expenses - Council Consolidated

(\$'000's)	Original budget 2022/23	Revised budget 2022/23	Variations for this Jun Qtr	Notes	Projected year end result	Actual YTD figures *	Variance Surplus (Deficit)	Notes	% Budget Remaining
Income									
Rates and annual charges	12,382	12,167			12,167	12,222	55		(0%)
User charges and fees	1,519	1,680			1,680	2,049	369	b	(22%)
Other revenues	519	434			434	463	29		(7%)
Grants and contributions - operating	4,255	5,035			5,035	6,457	1,422	d	(28%)
Grants and contributions - capital	5,857	12,247			12,247	11,364	(883)	e	7%
Interest and investment revenue	189	579			579	730	151	c	(26%)
Net gain from disposal of assets	78	78			78	-	(78)	h	100%
Share of interests in joint ventures	25	25			25	397	372		(1488%)
Total income from continuing operations	24,824	32,245	-		32,245	33,682	1,437		(4%)
Expenses									
Employee benefits and on-costs	7,209	7,256			7,256	6,970	286		4%
Borrowing costs	223	223			223	273	(50)	f	(22%)
Materials and services	4,371	4,839			4,839	4,997	(158)		(3%)
Depreciation and amortisation	6,774	7,313			7,313	7,505	(192)		(3%)
Legal costs	52	67			67	72	(5)		(7%)
Consultants	233	338			338	190	148		44%
Other expenses	944	970			970	847	123	g	13%
Net loss from disposal of assets	-	-			-	229	(229)	h	0%
Total expenses from continuing operations	19,806	21,006	-		21,006	21,083	(77)		(0%)
Net operating result from continuing operations	5,018	11,239	-		11,239	12,599	1,360		
Discontinued operations - surplus/(deficit)		-			-		-		
Net operating result from all operations	5,018	11,239	-		11,239	12,599	1,360		
Net Operating Result before Capital Items	(839)	(1,008)	-		(1,008)	1,235	2,243		

* Rates and annual charges are levied in full in July with minor variations made throughout the year. There are other income and expenditure items that vary in timing when paid or received (e.g. weekly, monthly or annually).

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Income & expenses budget review statement

Budget review for the quarter ended 30 June 2023

Income & expenses - General Fund

(\$'000's)	Original budget 2022/23	Revised budget 2022/23	Variations for this Jun Qtr	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Budget Remaining
Income									
Rates and annual charges	10,953	10,738			10,738	10,776	38		(0%)
User charges and fees	1,326	1,487			1,487	1,848	361	b	(24%)
Other revenues	367	282			282	463	181		(64%)
Grants and contributions - operating	4,237	5,017			5,017	6,443	1,426	d	(28%)
Grants and contributions - capital	5,698	12,088			12,088	10,992	(1,096)	e	9%
Interest and investment revenue	132	382			382	482	100	c	(26%)
Net gain from disposal of assets	78	78			78	-	(78)	h	100%
Share of interests in joint ventures	25	25			25	397	372		(1488%)
Total income from continuing operations	22,816	30,097	-		30,097	31,401	1,304		(4%)
Expenses									
Employee benefits and on-costs	6,967	7,014			7,014	6,730	284		4%
Borrowing costs	191	191			191	242	(51)	f	(27%)
Materials and services	3,594	4,055			4,055	4,216	(161)		(4%)
Depreciation and amortisation	6,175	6,589			6,589	6,803	(214)		(3%)
Legal costs	52	67			67	72	(5)		(7%)
Consultants	121	230			230	176	54		23%
Other expenses	944	970			970	842	128	g	13%
Net loss from disposal of assets	-	-			-	214	(214)	h	0%
Total expenses from continuing operations	19,116	19,116	-		19,116	19,295	(179)		(1%)
Net operating result from continuing operations	3,700	10,981	-		10,981	12,106	1,125		
Discontinued operations - surplus/(deficit)									
Net operating result from all operations	3,700	10,981	-		10,981	12,106	1,125		
Net Operating Result before Capital Items	(1,998)	(1,107)	-		(1,107)	1,114	2,221		

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Income & expenses budget review statement

Budget review for the quarter ended 30 June 2023

Income & expenses - Sewer Fund

(\$'000's)	Original budget 2022/23	Revised budget 2022/23	Variations for this Jun Qtr	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)	Notes	% Budget Remaining
Income									
Rates and annual charges	1,428	1,429			1,429	1,446	17		(1%)
User charges and fees	341	341			341	201	(140)		41%
Other revenues	4	4			4	-	(4)		100%
Grants and contributions - operating	17	17			17	14	(3)		18%
Grants and contributions - capital	159	159			159	372	213		(134%)
Interest and investment revenue	58	198			198	248	50		(25%)
Net gain from disposal of assets	-	-			-	-	-		
Share of interests in joint ventures	-	-			-	-	-		
Total income from continuing operations	2,007	2,148	-		2,148	2,281	133		(6%)
Expenses									
Employee benefits and on-costs	242	242			242	240	2		1%
Borrowing costs	32	32			32	31	1		3%
Materials and services	778	772			772	781	(9)		(1%)
Depreciation and amortisation	598	723			723	702	21		3%
Legal costs	-	-			-	-	-		0%
Consultants	112	121			121	14	107		88%
Other expenses	-	-			-	5	(5)		0%
Net loss from disposal of assets	-	-			-	15	(15)		
Total expenses from continuing operations	1,890	1,890	-		1,890	1,788	102		5%
Net operating result from continuing operations	117	258	-		258	493	235		
Discontinued operations - surplus/(deficit)									
Net operating result from all operations	117	258	-		258	493	235		
Net Operating Result before Capital Items	(42)	99	-		99	121	22		

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/04/23 to 30/06/23

Income & expenses budget review statement

Budget review for the quarter ended 30 June 2023

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Revised budget 2022/23	Variations for this Jun Qtr	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)	Notes
Income								
Governance	13	78			78	11	(67)	
Administration	410	440			440	421	(19)	
Public order & safety	56	670			670	1,808	1,138	
Health	8	8			8	10	2	
Environment	1,538	1,662			1,662	1,668	6	
Community services & education	3	4			4	3	(1)	
Housing & community amenities	679	620			620	327	(293)	
Sewer supplies	2,007	2,148			2,148	2,281	133	
Recreation & culture	387	547			547	1,014	467	
Manufacturing & construction	621	621			621	570	(51)	
Transport & communication	6,997	13,107			13,107	11,425	(1,682)	
Economic affairs	147	393			393	828	435	
General purpose revenue	11,933	11,922			11,922	12,919	997	
Share of Interest in Joint Ventures	25	25			25	397	372	
Total income from continuing operations	24,824	32,245	-		32,245	33,682	1,437	
Expenses								
Governance	532	583			583	497	86	
Administration	4,286	4,399			4,399	3,742	657	
Public order & safety	732	668			668	970	(302)	
Health	18	18			18	19	1	
Environment	2,018	2,039			2,039	2,175	136	
Community services & education	20	23			23	21	2	
Housing & community amenities	596	743			743	599	144	
Sewer supplies	1,763	1,891			1,891	1,788	103	
Recreation & culture	2,908	3,108			3,108	3,218	(110)	
Manufacturing & construction	559	559			559	575	(16)	
Transport & communication	5,944	6,286			6,286	6,605	(319)	
Economic affairs	430	689			689	874	(185)	
Total expenses from continuing operations	19,806	21,006	-		21,006	21,083	111	
Net operating result from continuing operations	5,018	11,239	-		11,239	12,599	1,548	
Discontinued operations - surplus/(deficit)								
Net operating result from all operations	5,018	11,239	-		11,239	12,599	1,548	
Net operating result before capital items	(839)	(1,008)			(1,008)	1,235	(2,243)	

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council
PART 3A:

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 30 June 2023

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

(\$000's)	Operating Income						Operating Expenditure							
	Original Budget \$ 000	Revised Budget \$ 000	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	%	Original Budget \$ 000	Revised Budget \$ 000	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Governance														
Council	13	78			78	11	85.9%	532	583			583	497	14.8%
Administration														
Executive Services	-	12			12	11	8.3%	652	652			652	691	-6.1%
Corporate Services	184	200			200	199	0.5%	2,156	2,170			2,170	1,525	29.7%
Engineering & Works	223	223			223	157	29.6%	1,845	1,944			1,944	1,185	39.0%
Environmental	3	5			5	6	-20.0%	366	366			366	341	6.9%
	410	440	-		440	373	15.2%	5,019	5,132	-		5,132	3,742	27.1%
Public Order & Safety														
Rural Fire Service	46	194			194	170	12.4%	568	510			510	810	-58.8%
Animal Control	10	9			9	15	-66.7%	108	107			107	114	-6.5%
Emergency Services	-	-			-	-	0.0%	47	47			47	46	1.2%
Other Public Order & Safety	-	-			-	-	0.0%	5	(0)			(0)	-	100.0%
	56	203	-		203	185	8.9%	727	663	-		663	970	-46.2%
Health														
Administration/Food Control	8	8			8	10	-25.0%	18	18			18	19	-7.1%
	8	8	-		8	10	-25.0%	18	18	-		18	19	-7.1%
Environment														
Noxious Plants	-	-			-	-	0.0%	99	99			99	98	1.4%
Domestic Waste Management	1,017	1,143			1,143	1,094	4.3%	932	936			936	1,236	-32.1%
Other Waste Management	520	494			494	574	-16.2%	481	453			453	446	1.5%
Street Cleaning	-	-			-	-	0.0%	195	195			195	177	9.2%
Urban Stormwater Drainage	-	24			24	-	100.0%	187	232			232	218	6.1%
	1,537	1,661	-		1,661	1,668	-0.4%	1,894	1,915	-		1,915	2,175	-13.6%
Community Services & Education														
Community Services Administration	-	-			-	-	0.0%	5	7			7	5	29.7%
Child Care	-	-			-	-	0.0%	10	10			10	10	0.0%
Youth Services	3	4			4	3	25.0%	5	6			6	6	4.1%
	3	4	-		4	3	25.0%	20	23	-		23	21	10.1%
Housing & Community Amenities														
Public Cemeteries	70	70			70	108	-54.3%	85	85			85	73	14.3%
Public Conveniences	6	6			6	4	33.3%	174	173			173	133	23.2%
Street Lighting	22	22			22	23	-4.5%	78	116			116	82	29.3%
Town Planning	152	232			232	186	19.8%	336	446			446	311	30.2%
	250	330	-		330	321	2.7%	673	820	-		820	599	26.9%

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council
PART 3A:

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)

Budget review for the quarter ended 30 June 2023

Operating Income & Expenses - Council Consolidated (Excludes Capital Grants and Contributions)

(\$000's)	Operating Income						Operating Expenditure							
	Original Budget \$ 000	Revised Budget \$ 000	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	%	Original Budget \$ 000	Revised Budget \$ 000	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	%
Recreation & Culture														
Public Libraries	81	80			80	81	-1.3%	231	254			254	224	11.7%
Public Halls	18	19			19	17	10.5%	154	192			192	169	11.9%
Other Cultural Services	-	-			-	-	0.0%	25	25			25	6	75.9%
Centrepoint Sport & Leisure	-	-			-	-	0.0%	941	948			948	1,055	-11.3%
Sporting Grounds	19	19			19	35	-84.2%	338	369			369	416	-12.8%
Parks & Gardens	3	-			-	13	0.0%	994	1,057			1,057	1,159	-9.7%
Blayney Showground	21	21			21	36	-71.4%	187	225			225	189	16.0%
	142	139			139	182	-30.9%	2,869	3,069			3,069	3,218	-4.9%
Mining Manufacturing & Construction														
Building Control	214	214			214	262	-22.4%	234	234			234	258	-10.4%
Quarries & Pits	406	406			406	308	24.1%	312	312			312	317	-1.6%
	620	620			620	570	8.1%	546	546			546	575	-5.4%
Transport & Communication														
Local Roads	1,615	1,765			1,765	2,550	-44.5%	4,543	4,830			4,830	5,231	-8.3%
Regional Roads	345	345			345	346	-0.3%	248	223			223	232	-4.0%
Bridges - Local	12	12			12	7	41.7%	464	487			487	597	-22.6%
Bridges - Regional	-	-			-	-	0.0%	-	-			-	-	0.0%
Footpaths	-	-			-	-	0.0%	124	147			147	144	1.8%
Kerb and Gutter	-	-			-	-	0.0%	166	167			167	166	0.6%
Other Transport and Communication	1	64			64	39	39.1%	161	194			194	235	-21.2%
	1,973	2,186			2,186	2,942	-34.6%	5,705	6,047			6,047	6,605	-9.2%
Economic Affairs														
Tourism & Area Promotion	30	273			273	230	15.8%	298	547			547	475	13.2%
Industrial Development & Promotion	12	12			12	15	-25.0%	9	13			13	31	-131.5%
Real Estate	9	11			11	10	9.1%	19	25			25	27	-8.1%
Other Business - Private Works	96	96			96	573	-496.9%	74	74			74	341	-363.3%
	147	392			392	828	-111.2%	400	659			659	874	-32.6%
General Purpose Revenue														
General Purpose Revenues	11,960	11,949			11,949	13,316	-11.4%	-	-			-	-	0.0%
Sewerage Services														
	1,953	2,094			2,094	1,909	8.8%	1,403	1,531			1,531	1,788	-16.8%
Surplus/(Deficit) From Ordinary Activities Before Capital Grants & Contributions	19,072	20,104			20,104	22,318	-11.0%	19,806	21,006			21,006	21,083	-0.4%

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council

Quarterly Budget Review Statement


for the period 01/04/23 to 30/06/23

**Income & expenses budget review statement
Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes Details	Comparison of Budget to Actual \$000	Income \$000	Expenditure \$000
a Carryover works to 2023/24 Financial Year Carryovers and supplementary votes of expenditure are in accordance with the schedule adopted at the 29 August Council meeting Resolution 2308/E002 - Operating Income & Expenditure - Capital Grants & Contributions		7 1,803	218
		1,810	218
b User Fees & Charges - Private works - Regulatory and planning fees - Recycling and waste disposal revenues - Recycling water sales - Sewer non residential and trade waste - Cemeteries - Quarry sales	477k 33k 33k (67k) (32k) 37k (80k)		
c Interest and Investment Revenues Average interest rate for June 2023 was 4.36% compared to 1.09% in June 2022 Impacted by significantly increased cash levels in the later half of 2023	151k		
d Operating Grants & Contributions Financial Assistance Grant Advance Payment 2022/23 Budgeted allocation 2022/23 Total Allocation 2023/24 Advance Payment Pothole Repair Funding (fully expended in 2022/23) Transition to NSW Planning Portal (budgeted as capital)	1.27m 100k 52k		
e Capital Grants - result of timing differences and will be deferred until 2023/24 . Also includes adjustments for early commencement of projects budgeted in 2023/24 Resources for Regions Round 8 - Carrington Park Amenities - Heritage Park Amenities - Forest Reefs Rd / Tallwood Rd Intersection - Hobbys Yards Rd Stage 2 - KGO Parking & Pedestrian Integration - Active Movement Projects Millthorpe - Active Movement Projects Newbridge Resources for Regions Round 9 - Richards Lane - Belubula Way Bridge Stronger Country Communities Round 4 - Belubula River Walk Stage 4 Stronger Country Communities Round 5 - KGO Seating & Grandstand Regional & Local Roads Repair Program - Errowanbang Road / Gooleys Creek - South Blayney Pavement Repair - Stabback St Drainage Fixing Local Bridges - Swallow Creek Bridge Other Capital Grants - RFS Blayney shed construction - Carcoar Dam Boating & Fishing Facility Upgrade Capital Contributions S7.11 Contributions S64 Contributions (Sewer) RFS Red Fleet - initial recognition Contributed Community Infrastructure	(96k) (97k) (49k) (137k) (629k) (111k) (153k) (23k) (1.05m) (227k) 55k 45k 30k 18k (62k) (111k) (32k) 477k 212k 1.26m 29k		
f Borrowing costs Remeasurement adjustment due to a substantial increase in the discount rate used in the measurement of long term provision for remediation and restoration liabilities.	50		

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

g Other Expenses				
Financial Assistance Grants		(25k)		
Development Coordinator Program		(30k)		
Other Cultural Services Contributions		(19k)		
Contribution to Central West Libraries		(8k)		
			-	
h Net Losses From Disposal of Assets				
Fleet & light vehicle replacements (profit on sale higher than forecast)		(39k)		
Blayney Rural Fire Services Shed		157k		
Roads - major culvert		27k		
Bridges - Gallymont Rd		125k		
Open Space - lighting Blayney Netball Courts and Lyndhurst Rec. Ground		15k		
Blayney sewer - gravity mains		15k		
			-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/09/2023 and should be read in conjunction with the total QBR report.

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Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Capital budget review statement

Budget review for the quarter ended 30 June 2023

Capital budget - Council Consolidated

(\$000's)	Original budget 2022/23	Revised budget 2022/23	Variations for this Jun Qtr	Notes	Projected year end result	Actual YTD figures	Variance Surplus (Deficit)	Notes
Capital expenditure								
New assets								
- Plant & equipment	2,214	3,607			3,607	992	2,615	
- Land & buildings	180	156			156	133	23	
- Sewer	-	103			103	78	25	
- Roads, Bridges, Footpaths	807	1,098			1,098	838	260	
- Other	-	331			331	263	68	
Renewal assets (replacement)								
- Plant & equipment	-	-			-	-	-	
- Land & buildings	476	1,163			1,163	630	533	
- Sewer	158	257			257	187	70	
- Roads, bridges, footpaths	7,260	12,136			12,136	11,147	989	
- Other	421	731			731	554	177	
Loan repayments (principal)	629	629			629	629	-	
Total capital expenditure	12,145	20,211	-		20,211	15,451	4,760	
Capital funding								
Rates & other untied funding	3,292	2,764			2,764	2,274	(490)	
Capital grants & contributions	5,698	12,214			12,214	11,760	(454)	
Reserves:								
- External restrictions	807	2,009			2,009	336	(1,673)	
- Internal allocations	1,572	2,248			2,248	614	(1,634)	
New loans	-	-			-	-	-	
Receipts from sale of assets								
- Plant & equipment	776	776			776	467	(309)	
- Land & buildings	-	200			200	-	(200)	
Total capital funding	12,145	20,211	-		20,211	15,451	(4,760)	
Net capital funding - surplus/(deficit)	-	-	-		-	-	-	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council
PART 4A:
Capital Budget Review Statement
 Budget review for the quarter ended 30 June 2023
Capital Budget - Council Consolidated
 (\$'000's)

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

LAND & BUILDINGS

N	Truck Wash	150	-		-			0%
N	Energy Efficiency Upgrades	30	30		30		1	0%
R	RFS Shed Blayney		667		667		356	53%
R	Community Centre - Exterior Painting	26	26		26		-	0%
N	Works Depot - Security Gate & Carpark Configuration		126		126		133	106%
R	Works Depot - Refurbishments		7		7		7	100%
R	R4R8 - Amenities Refurbishment - Carrington Park	90	99		99		3	3%
R	R4R8 - Amenities Refurbishment - Heritage Park	360	100		100		3	3%
R	BBRF4 - King George Oval Amenities		171		171		171	100%
R	R4R7 - CentrePoint - Stage 2 Roofing Works		75		75		72	96%
R	CentrePoint - Replace Pool Boiler		18		18		18	100%
	TOTAL LAND & BUILDINGS	656	1,319	-	1,319	763		58%

OTHER STRUCTURES

R	Public Cemeteries - Infrastructure Works	11	11		11		6	55%
R	SCCF4 - Sporting Ground Lighting Upgrades	245	417		417		378	91%
R	SCCF5 - KGO Grandstand Upgrades		89		89		144	162%
R	Centrepont Shade Sail Replacement	40	40		40		-	0%
N	Renewable Energy Project - Blayney Solar Farm		67		67		31	46%
N	Blayney Showground Safety Fencing		6		6		6	100%
N	Blayney Showground Water Improvements		5		5		5	100%
R	Pipe Renewal and Water Meters - Industrial Land		7		7		5	71%
N	Carcoar Dam Boating Safety and Fishing Facilities Upgrade		253		253		221	87%
R	VEP Blayney	5	5		5		5	0%
R	VEP Barry & Hobbys Yards	10	7		7		7	0%
R	VEP Carcoar	28	18		18		1	6%
R	VEP Lyndhurst	16	31		31		1	3%
R	VEP Mandurama	10	26		26		12	46%
R	VEP Millthorpe	28	52		52		7	13%
R	VEP Neville	10	15		15		1	0%
R	VEP Newbridge	18	29		29		1	0%
	TOTAL OTHER STRUCTURES	421	1,078	-	1,078	817		76%

Blayney Shire Council
PART 4A:
Capital Budget Review Statement
 Budget review for the quarter ended 30 June 2023
Capital Budget - Council Consolidated
 (\$'000's)

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

	Original Budget 2022/23	Revised Budget 2022/23	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	Notes	%
INFRASTRUCTURE								
Local Roads - Construction								
R		220			220	197		90%
R	1,298	1,321			1,321	1,147		87%
R		222			222	222	1	100%
R	562	57			57	8	1	14%
R	200	175			175	175		100%
R	75	91			91	91		100%
R	75	55			55	55		100%
R		50			50	26		52%
R		-			-	9	3	0%
R		11			11	11		100%
R		493			493	901	4	183%
R		305			305	347	4	114%
R		1,150			1,150	1,094	3	95%
R	-	35			35	12	1	34%
R	-	37			37	37		100%
R		25			25	25		100%
R		111			111	120		108%
R		-			-	12	3	0%
R		5			5	-		0%
R		6			6	6		100%
R		-			-	3		0%
R		7			7	7		100%
R		6			6	6		100%
R	390	735			735	784		107%
R	530	995			995	955		96%
R	425	206			206	205		100%
	3,555	6,318	-		6,318	6,455		102%
TOTAL LOCAL ROADS CONSTRUCTION								
Regional Roads								
R		50			50	43	4	86%
R	470	774			774	574		74%
R	-	-			-	147	3	0%
	470	824	-		824	764		93%

Blayney Shire Council
PART 4A:
Capital Budget Review Statement
 Budget review for the quarter ended 30 June 2023
Capital Budget - Council Consolidated
 (\$'000's)

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

	Original Budget 2022/23	Revised Budget 2022/23	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	Notes	%
Bridges								
R	513	212			212	212		100%
R		55			55	55		100%
R		1			1	-		0%
R	700	1,490			1,490	440	1.2	30%
R		518			518	535	4	103%
R		79			79	73	4	92%
R		20			20	20		100%
R		525			525	514		98%
R		598			598	587		98%
R		16			16	16		100%
R		433			433	433		100%
R		150			150	62		41%
	1,213	4,097	-		4,097	2,947		72%
Footpaths								
R	49	49			49	33		67%
N	336	587			587	570		97%
N	471	470			470	229	1.2	49%
R		6			6	6		100%
R	119	81			81	80		99%
R	17	17			17	17		100%
R	168	168			168	15	1	9%
R	117	117			117	21	1	18%
R	119	116			116	95	1	82%
R	222	246			246	253	1	103%
R	1,045	1,065			1,065	436	1.2	41%
	2,663	2,922	-		2,922	1,755		60%
Stormwater								
R	66	66			66	-		0%
R	100	100			100	25	1	25%
	166	166	-		166	25		15%

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council
PART 4A:
Capital Budget Review Statement
 Budget review for the quarter ended 30 June 2023
Capital Budget - Council Consolidated
 (\$'000's)

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

	Original Budget 2022/23	Revised Budget 2022/23	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	Notes	%
Other Transport & Communication								
Bus Shelters		41			41	39	1	95%
TOTAL - RENEWALS	-	41	0		41	39		95%
TOTAL INFRASTRUCTURE	8,067	14,368	0		14,368	11,985		83%
PLANT & EQUIPMENT								
Light Vehicle		-						
Light Vehicle Replacement	513	606			606	454	1	75%
TOTAL LIGHT VEHICLE	513	606	0		606	454		75%
Minor Plant								
Small Plant & Tools	33	29			29	7		24%
Toro Groundmaster Mowers x 3	201	205			205	205		100%
VMS Message Board	23	-			-	-		0%
TOTAL MINOR PLANT	257	234	0		234	212		91%
Major Plant								
Watercart	297	315			315	-	1	0%
Watercart	297	315			315	-	1	0%
Grader Cat 140M AWD	538	650			650	-	1	0%
Backhoe JCB 3CX-APC Elite	183	232			232	232		100%
TOTAL MAJOR PLANT	1,315	1,512	0		1,512	232		15%
Information Technology								
Councillors - iPad Replacement/Accessories	3	-			-	-		0%
2 x Smartboards (GM Office & Downstairs)	20	10			10	10		100%
CCTV Cameras	10	10			10	9		90%
Mobile Device Replacements	4	7			7	7		100%
Mobile Phone Replacements	4	3			3	3		100%
PC Replacements	-	6			6	6		100%
Opmanager - Network Monitoring System	4	4			4	3		75%
Exchange cloud migration	5	-			-	-		0%
Server upgrade	10	6			6	4		67%
GIS Mapping Upgrade	11	17			17	18		106%
Access control	12	-			-	-		0%
Iferret - SharePoint to OneDrive link	5	4			4	4		100%
UPS Battery Backup	8	8			8	8		100%
Tipsite Software	-	12			12	12		100%
TOTAL INFORMATION TECHNOLOGY	96	87	0		87	84		97%

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council
PART 4A:
Capital Budget Review Statement
 Budget review for the quarter ended 30 June 2023
Capital Budget - Council Consolidated
 (\$000's)

Quarterly Budget Review Statement
 for the period 01/04/23 to 30/06/23

Other Plant & Equipment Purchases

	Original Budget 2022/23	Revised Budget 2022/23	Variations for Jun Qtr	Notes	Projected Year End Result	Actual YTD figures	Notes	%
N	3	1			1	-		0%
N	11	2			2	-		0%
N	-	10			10	6		60%
N	-	5			5	4		0%
N	19	-			-	-		0%
	33	18	0		18	10		56%
	TOTAL OTHER PLANT & EQUIPMENT PURCHASES							
	2,214	2,457	0		2,457	992		40%
	TOTAL PLANT & EQUIPMENT							
	5	19			19	14		74%
R	78	78			78	-		0%
R	75	160			160	158		99%
R	-	-			-	15		0%
N	-	103			103	78	1	76%
	158	360	0		360	265		74%
	TOTAL SEWERAGE SERVICES							
	262	262			262	262		100%
	96	96			96	96		100%
	59	59			59	59		100%
	128	128			128	128		100%
	84	84			84	84		100%
	629	629	-		629	629		100%
	TOTAL CAPITAL EXPENDITURE							
	12,145	20,211	0		20,211	15,451		

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBR report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Capital budget review statement
Recommended changes to revised budget

Budget variations being recommended include the following material items:

Notes Details		Variations to: Expenditure \$000
<i>The below carryovers and supplementary votes of expenditure are in accordance with the schedule adopted at the 29 August Council meeting Resolution 2308/E002</i>		
1	Carryover works for projects where grant funding was received in advance or projects funded from Council's own source revenue	2,621
		2,621
2	Supplementary votes for projects not finalised in the 2022/23 financial year and where grant funding was not paid in advance and held as a restricted cash	1,952
		1,952
3	Supplementary votes for projects commenced in the 2022/23 financial year but were not scheduled to commence until the 2023/24 financial year. Projects are all grant funded and funding was received in advance. This variation reduces the 2023/24 budget to reflect expenditure incurred in 2022/23	(148)
		(148)
4	Eligible natural disaster and storm damage repair works are covered by grant funding less a one off contribution of \$69k per storm event. Budgeted variations were made on the assumption of forecast expenditure which was higher in some circumstances.	
		-

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/2023 and should be read in conjunction with the total QBR report Page 19

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/04/23 to 30/06/23

Cash & investments budget review statement

Budget review for the quarter ended 30 June 2023

Cash & investments - Council Consolidated

(\$000's)	Opening balance 1/07/2022	Projected year end result	Transfers to Jun Qtr	Transfers from Jun Qtr	Actual YTD figures
Externally restricted ⁽¹⁾					
Developer Contributions - General	1,033	962	574	(73)	1,532
Developer Contributions - Sewer	1,196	1,196	432	-	1,628
Unexpended Grants	3,198	3,348	10,762	(4,824)	9,136
Sewerage Services	5,802	5,601	637		6,439
Domestic Waste Management	831	819		(164)	667
Voluntary Planning Agreements	284	290	254	(14)	524
Rates Special Variation - Mining	753	669	1,729	(2,080)	403
Total externally restricted	13,097	12,885	14,388	(7,155)	20,329
<small>(1) Funds that must be spent for a specific purpose</small>					
Internally restricted ⁽²⁾					
Plant and Vehicle Replacement	1,137	870	2,909	(2,314)	1,731
Employees Leave Entitlement	1,086	1,086		(18)	1,068
CentrePoint	-	-	163	(102)	61
Election Reserve	51	51	20		71
Environmental Projects – Belubula River	27	27			27
I.T Reserve	324	324	35		359
King George Oval	-	-			-
Property Account	1,462	1,319	120	(57)	1,525
Property Account - Borrowings	1,026	1,026		(146)	880
Quarry	219	219			219
Village Enhancement Program	106	-	153	(106)	153
Security bonds, deposits & retentions	-	-	558		558
Financial Assistance Grant	1,364	-	3,461	(2,956)	1,869
Carryover Works	318	-	230	(318)	230
Total internally restricted	7,120	4,922	7,649	(6,017)	8,751
<small>(2) Funds that Council has earmarked for a specific purpose</small>					
Unrestricted (ie. available after the above Restrictions)	81	2,491			191
Total Cash & investments	20,298	20,298			29,271

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Cash & investments budget review statement

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/06/23

Reconciliation status

The YTD cash & investment figure reconciles to the actual balances held as follows:

	\$ 000's
Cash at Bank (as per bank statements) - General Fund	922
Cash at Bank (as per bank statements) - Online Saver	4,775
Cash at Bank (as per bank statements) - Reliance Bank	72
Cash on hand	1
Investments on hand	23,500
less: unpresented cheques (Timing Difference)	(1)
add: undeposited funds (Timing Difference)	1
Reconciled cash at bank & investments	29,271
Balance as per QBRS review statement:	29,271

Recommended changes to revised budget

Budget variations being recommended include the following material items:

Not Details

	Variations \$000
i	
Cadia Valley Operations - Voluntary Planning Agreement	378
Flyers Creek Wind Farm - Voluntary Planning Agreement	146
	524
ii	
Financial Assistance Program	49
Road Construction Projects/Enhancements	354
	403
iii	
Section 64 Contribution Fund	1,308
Future Infrastructure Subsidy	320
	1,628
iv	
Resources for Region Round 8	324
Resources for Region Round 9	5,984
Fixing Country Roads	192
Fixing Country Bridges	508
Stronger Country Communities Round 5	584
Recreational Fishing and Camping Facilities Program	32
Local Roads & Community Infrastructure Phase 3	513
Reconnecting Regional NSW - Community Events Program	10
Transition to NSW Planning Portal	28
NSW Flood Recovery Grant	700
Regional & Local Roads Repair Program	237
Strong Start Cadet Program	25
	9,137

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report.

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 30 June 2023

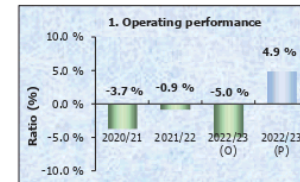
(\$000's)	Current projection		Original budget 22/23	Actuals prior periods	
	Amounts 22/23	Indicator 22/23		21/22	20/21

NSW local government industry key performance indicators (OLG):

1. Operating performance

Operating revenue (excl. capital) - operating expenses	1,067	4.87 %	-5.0 %	-0.9 %	-3.7 %
Operating revenue (excl. capital grants & contributions)	21,921				

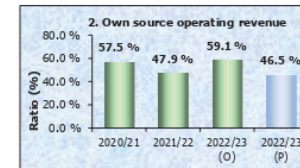
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own source operating revenue

Operating revenue (excl. ALL grants & contributions)	15,464	46.46 %	59.1 %	47.9 %	57.5 %
Total Operating revenue (incl. capital grants & cont)	33,285				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted current ratio

Current assets less all external restrictions	14,687	5.83	1.50	4.67	3.86
Current liabilities less specific purpose liabilities	2,518				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

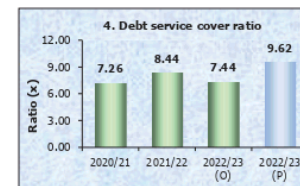


NSW local government industry key performance indicators (OLG):

4. Debt service cover ratio

Operating result before interest & dep. exp (EBITDA)	8,845	9.62	7.44	8.44	7.26
Principal repayments + borrowing interest costs	919				

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Key performance indicators budget review statement - Industry KPI's (OLG)

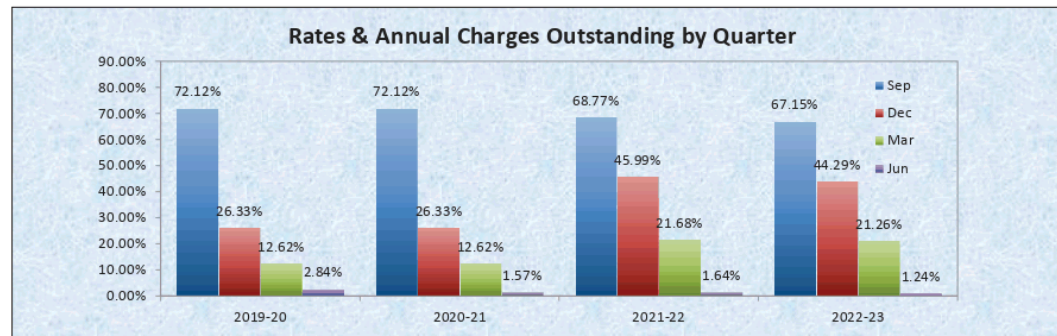
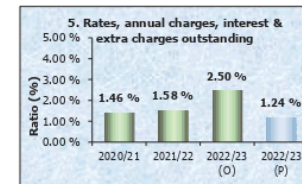
Budget review for the quarter ended 30 June 2023

(\$000's)	Current projection		Original budget 22/23	Actuals prior periods	
	Amounts 22/23	Indicator 22/23		21/22	20/21

5. Rates, annual charges, interest & extra charges outstanding

Rates, annual & extra charges outstanding	154	1.24 %	2.50 %	1.58 %	1.46 %
Rates, annual & extra charges collectible	12,420				

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report

Blayney Shire Council

Quarterly Budget Review Statement

for the period 01/04/23 to 30/06/23

Contracts budget review statement

Budget review for the quarter ended 30 June 2023

Part A - Contracts listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value	Budgeted (Y/N)
Contracts Entered > 50,000			
JOSH NIXON EXCAVATIONS PTY LTD	Wet hire of machinery	210,724	Y
CADIA HOLDINGS PTY LTD	BSC Contribution to road design and construction	153,732	Y
DOWNER EDI WORKS P/L	Sealing works	122,400	Y
JR & EG RICHARDS (NSW) PTY LTD	CCTV sewer line inspections	120,000	Y
HANSON CONSTRUCTION MATERIALS	Quarry material	70,237	Y
HANSON CONSTRUCTION MATERIALS	Quarry material	70,070	Y
BONUS QUARRYING RESOURCES PTY LTD	Quarry material	67,117	Y
MHM CONSTRUCTIONS PTY LTD	RFS Shed Erection Services	67,000	Y
BATHURST WELDING WORKS PTY LTD	Fabrication of KGO grandstand handrails	55,784	Y
HANSON CONSTRUCTION MATERIALS	Quarry material	54,608	Y
PRICE EXCAVATION AND HIRE	Charles Street roadworks	50,212	Y
Contracts Paid > \$50,000			
BAB ALUMINIUM PTY LTD	Supply and delivery of aluminium grandstand seating	61,250	Y
BATHURST WELDING WORKS PTY LTD	Fabrication of KGO grandstand handrails	59,196	Y
CADIA HOLDINGS PTY LTD	BSC Contribution to road repairs on Errowanbang Road	153,732	Y
CENTRAL WEST POWER CONSTRUCTION PTY LTD	Upgrade of lighting at KGO	242,072	Y
COUNTRYWIDE ASPHALT & CIVIL	Wearing surface works	78,659	Y
DOWNER EDI WORKS PTY LTD	Sealing works & pavement repair	809,544	Y
HADLOW EARTHMOVING	Plant Hire, waste facility management	308,331	Y
IBERDROLA AUSTRALIA	Design and road construction	192,859	Y
JOSH NIXON EXCAVATIONS PTY LTD	Wet hire of machinery	317,980	Y
JR & EG RICHARDS (NSW) PTY LTD	CCTV sewer line inspections	146,398	Y
JR RICHARDS & SONS	Waste Facility Management	154,728	Y
KEECH CONSTRUCTIONS PTY LTD	Footpath Construction	202,537	Y
MURRAY CONSTRUCTIONS PTY LTD	Bridge construction and storm repair work	708,302	Y
ORANGE CITY COUNCIL	RFS Contributions, Library Contributions	77,750	Y
PETRO NATIONAL P/L T/AS OILSPPLUS HOLDINGS	Supply of Fuel	120,792	Y
ROSS GRANATA MOTORS	Light Vehicle Replacements	63,910	Y
STABILISED PAVEMENTS OF AUST	Road construction	392,652	Y
YMCA NSW	Centrepont Management Contract	100,400	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Figures shown include GST

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	189,953	Y
Legal Fees	71,157	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/06/2023 and should be read in conjunction with the total QBRS report Page 25

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/04/23 to 30/06/23

Loans Summary

Budget review for the quarter ended 30 June 2023

LOAN DETAILS	Loan Term	Original Principal	Int %***	Opening Balance	Year to date			Closing Balance	Scheduled Completion date
					Interest	Principal	Repayments		
Blayney Works Depot	20	600,000	6.73%	77,625	3,947	50,884	54,831	26,741	04-Dec-23
Blayney Bridges Program (LIRS)*	10	1,000,000	5.73%	218,615	9,998	122,063	132,061	96,552	22-Jan-24
Blayney Works Depot	20	600,000	6.00%	119,256	6,143	45,587	51,731	73,669	21-Dec-24
Millthorpe Sewer	20	900,000	8.05%	415,139	31,697	59,251	90,947	355,889	26-Feb-28
Residential Land Development**	10	1,320,000	2.09%	952,469	18,910	127,707	146,617	824,762	28-Jun-29
Bridge Replacement Program	20	3,000,000	3.97%	2,544,336	99,256	118,798	218,054	2,425,537	15-Feb-38
CentrePoint	20	2,000,000	2.36%	1,819,059	42,194	83,545	125,739	1,735,514	13-Feb-40
Cowriga Creek Bridge	20	500,000	2.36%	454,765	10,549	20,886	31,435	433,878	13-Feb-40
		9,920,000	4.15%	6,601,264	222,694	628,722	851,416	5,972,542	

* Blayney Bridges Program loan is funded under the Local Infrastructure Renewal Scheme (LIRS) subsidising 4% of the interest payable

** Residential Land Development loan is funded under the Low Cost Loans Initiative (LCLI) subsidising 50% of the interest payable

*** Weighted average interest rate

10) SIX MONTHLY DELIVERY PLAN REVIEW - JUNE 2023

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: CM.PL.1

Recommendation:

That the six-monthly review, for period ending 30 June 2023, of Council's 2022/23 – 2025/26 Delivery Plan be received.

Reason for Report:

To review progress of Council's 2022/23 – 2025/26 Delivery Plan.

Report:

As part of the Integrated Planning and Reporting Framework the Office of Local Government (OLG) requires Council to adopt a suite of strategic planning documents. These documents include a long term Community Strategic Plan, a four year Delivery Plan and an annual Operational Plan and Budget. These documents are supported by the Resourcing Strategy comprising the Long Term Financial Plan, Asset Management Policy and Plans and the Workforce Plan.

The 2022/23 – 2025/26 Delivery Plan was adopted in June 2022 following consultation involving the community, Councillors and Council staff. The Delivery Plan is a document that outlines what will be delivered to the community during the term of Council using the Blayney Shire Council Community Strategic Plan as an overarching guide.

This report is presented in a format which summarises the activities across the organisation using qualitative and quantitative information sourced from Managers and Directors.

Risk/Policy/Legislation Considerations:

Council is required under the Local Government Act to report six monthly to Council with reporting included in Council's Annual Report. At the conclusion of the Council term a full and comprehensive report, known as the End of Term Report, is prepared for the benefit of the outgoing Council and community.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

- 1 2022/23 - 2025/26 Delivery Plan status report for
period ended 30 June 2023 16 Pages

11) ADOPTION OF MEDIA POLICY**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.PO.1**Recommendation:**

1. That the Media Policy be endorsed and placed on public exhibition for a period of not less than 28 days.
2. Should no submissions be received during the public exhibition period the Media Policy be adopted and included in Council's policy register.

Reason for Report:

For Council to endorse the Media Policy for public exhibition and adoption.

Report:

At the March 2023 Council meeting it was resolved that the above policy be placed on public exhibition for a period of not less than 28 days. The closing date for exhibition was 20 April 2023 and Council had received 1 submission.

Following consideration of the submission, Council was also able to review a neighbouring Council Policy which was recently adopted. This assisted Council to amend the policy to provide better clarity including a change of name from Media Spokesperson Policy to Media Policy to align with the Office of Local Government model policy.

The policy provides a framework to assist council when dealing with the media and to ensure that media engagement by councillors and staff is consistent, accurate and professional and enhances the council's reputation.

A copy of the policy is provided as an attachment to this report.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1 Draft Media Policy

5 Pages

Attachments (separate document)

Nil



Media Policy

Policy	2B
Officer Responsible	General Manager
Last Review Date	XX/XX/2023

Strategic Policy

1. OVERVIEW

- 1.1 The Model Media Policy has been developed to provide a framework to assist councils when dealing with the media and to ensure that media engagement by councillors and staff is consistent, accurate and professional and enhances the council's reputation.
- 1.2 Effective media engagement can assist councils to keep their community informed, explain decisions and to promote community confidence in the council and its decisions.
- 1.3 The term "media" used in this policy means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

2. PRINCIPLES

- 2.1 We, the Councillors, staff, and other officials of Blayney Shire Council, are committed to upholding and promoting the following principles of media engagement:

Openness We will ensure that we promote an open exchange of information between our council and the media.

Consistency We will ensure consistency by all councillors and staff when communicating with the media.

Accuracy The information we share with the media will be a source of truth for our council and community and we will prioritise the need to correct inaccuracies when they occur.

Timeliness We will ensure that we respond to media enquiries in a timely manner.

3. ADMINISTRATIVE FRAMEWORK FOR ENGAGEMENT WITH MEDIA

Appointment and role of the Media Coordinator

- 3.1 The General Manager will authorise member/s of Council staff to be the Council's Media Coordinator. The Media Coordinator should be a suitably qualified member of staff.
- 3.2 The General Manager may appoint more than one Media Coordinator.
- 3.3 The Media Coordinator's role is to:
 - a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph Councillors and Council staff, facilities or events for news and current affairs purposes
 - b) be responsible for preparing all media statements prior to their release
 - c) liaise with relevant staff members or Councillors within the organisation where appropriate.
 - d) ensure that media statements are approved by the Mayor and/or General Manager and/or the General Manager's delegate prior to their release
 - e) maintain a record of all media enquiries and responses
 - f) ensure that media organisations and their representatives are treated professionally, equally and without bias
 - g) ensure that media enquiries are dealt with promptly
 - h) provide guidance to Councillors approached by the media for comment, and
 - i) publish media releases on the Council's website when relevant

4. WHO CAN ENGAGE WITH THE MEDIA

The General Manager

- 4.1 The General Manager is the official spokesperson for the Council on operational and administrative matters.
- 4.2 The General Manager may delegate to other Council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the General Manager is unavailable).

The Mayor

- 4.3 The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the Local Government Act 1993).
- 4.4 If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.
- 4.5 The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

Councillors

- 4.6 As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.
- 4.7 When engaging with the media Councillors:
 - a) must not speak for the Council unless authorised to do so
 - b) must clarify when speaking to the media that they are expressing their personal views as an individual Councillor and that they are not speaking for the Council (unless authorised to do so)
 - c) must uphold and accurately represent the policies and decisions of the Council
 - d) must not disclose Council information that has not been made public, unless authorised to do so, and
 - e) may seek information and guidance from the General Manager or General Manager's delegate where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.
- 4.8 In the interests of promoting a positive, safe and harmonious organisational culture, Councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media
- 4.9 Where Councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the General Manager or the General Manager's delegate

Council Staff

- 4.10 Council staff must not speak to the media about matters relating to the Council unless authorised by the General Manager or the General Manager's delegate to do so.
- 4.11 If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the General Manager or the General Manager's delegate.
- 4.12 Council staff are free to express their personal views to the media on matters that do not relate to the Council, but in doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.
- 4.13 If authorised to speak to the media, Council staff:

- a) must uphold and accurately represent the policies and decisions of the Council
 - b) must not disclose Council information unless authorised to do so by the General Manager or the General Manager's delegate, and must seek information and guidance from the General Manager or the General Manager's delegate where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks
- 4.14 Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the General Manager or the General Manager's delegate.

Tone

- 4.15 All media engagement by Council officials must be conducted in a professional, timely and respectful manner.

Induction & Training

- 4.16 The Council must offer training to Council officials who engage or are authorised to engage with the media.
- 4.17 Media engagement training will be offered to Councillors as part of their induction or refresher training or as part of their ongoing professional development program.

Councillors' questions about media engagement

- 4.18 Councillors are advised to direct any questions about their obligations under this policy to the General Manager or the General Manager's delegate.

5. STANDARDS OF CONDUCT WHEN ENGAGING WITH THE MEDIA

- 5.1 Council officials must comply with the Council's Code of Conduct when engaging with the media in an official capacity or in connection with their role as a Council official.
- 5.2 Council officials must not share information or make comments to the media through either direct or indirect mechanisms that:
- a) are defamatory, offensive, humiliating, threatening, or intimidating to other Council officials or members of the public
 - b) contains profane language or is sexual in nature
 - c) constitutes harassment and/or bullying within the meaning of the *Model Code of Conduct for Local Councils in NSW*, or is unlawfully discriminatory
 - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
 - e) contains content about the Council, Council officials or members of the public that is misleading or deceptive
 - f) divulges confidential Council information
 - g) breaches the privacy of other Council officials or members of the public
 - h) contains allegations of suspected breaches of the Council's Code of Conduct or information about the consideration of a matter under the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*
 - i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
 - j) commits the Council to any action
 - k) violates an order made by a court
 - l) breaches copyright
 - m) advertises, endorses, or solicits commercial products or business.

6. USE OF MEDIA DURING EMERGENCIES

- 6.1 During emergencies, such as natural disasters or public health incidents, the General Manager will delegate a staff member who will be responsible for coordinating media releases and statements on behalf of the Council in consultation with the Mayor and General Manager.
- 6.2 Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.

7. MEDIA ENGAGEMENT IN THE LEAD UP TO ELECTIONS

- 7.1 This policy does not prevent the Mayor or Councillors who are candidates at a Council or any other election from providing comment to the media in their capacity as candidates at the election.
- 7.2 Any media comment provided by the Mayor or Councillors who are candidates at a Council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the Council or produced by the Council or with Council resources.

8. RECORDS MANAGEMENT REQUIREMENTS

- 8.1 Media content created and received by Council officials (including Councillors) acting in their official capacity is a Council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009. These records must also be managed in accordance with the requirements of the State Records Act 1998 and the Council’s approved records management policies and practices.

9. DEFINITIONS

In this Media Policy, the following terms have the following meanings:

Council official	Councillors, members of staff and delegates of the council (including members of committees that are delegates of the council)
Media Coordinator	means a person appointed under clause 1.3 of this policy
Media	means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters
Personal information	means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
Social media	means online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

Related Policies

Policy 1B: Code of Conduct for Councillors

Policy 11B: Records Management

Legislative Context

Local Government Act 1993

Local Government (General) Regulation 2021

State Records Act 1998 No 17

End of Policy

	Date	Minute
Adopted:	12/08/1996	655
Last Reviewed:	16/11/2009	0911/007
	12/11/2012	1211/014
	16/04/2018	1804/010
Next Review:	17/06/2025	

12) MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 30 AUGUST 2023**Department:** Corporate Services**Author:** Director Corporate Services**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** CM.ME.17**Recommendation:**

That Council;

1. Receive the Minutes of the Audit, Risk and Improvement Committee meeting held 30 August 2023.
2. Note the financial impacts of the 2023 Building Revaluation as outlined below and including a forecast increase to depreciation of \$233k per annum:

	30-Jun-22 (\$'000)	30-Jun-23 ¹ (\$'000)	Change 2022 to 2023	
			(\$'000)	%
Number of Assets	413	366	47	(11)
Current Replacement Cost	\$38,529	\$49,528	\$9,233	24
Accumulated Depreciation	\$13,929	\$14,879	\$950	7
Written Down Value	\$24,599	\$34,649	\$8,284	34
Annual Depreciation	\$733	\$995	\$233	32

¹ Includes 2023 additions.

3. Note the financial impacts of the indexation of infrastructure assets for the 2023 financial year That the financial impacts of the 2023 Building Revaluation as outlined below and including a forecast increase to depreciation of \$350k per annum:

1. Asset Class	2023 Pre indexation (\$'000)		Indexation ² applied (\$'000)		2023 Post Indexation (\$'000)	
	CRC	AD	CRC	AD	CRC	AD
Sewer	\$32,771	\$669	\$2,527	\$23	\$35,298	\$691
Parks & Gardens	\$15,717	\$318	\$1,350	\$21	\$17,067	\$339
Transportation	\$305,567	\$4,229	\$25,848	\$297	\$331,415	\$4,526
Total	\$354,055	\$5,216	\$29,725	\$341	\$383,780	\$5,556

²Excludes 2023 additions.

4. Note the Cyber Security Review Findings Retest – Vulnerability Matrix, from Cyber Security NSW, detailing the 7 previously identified recommendations as closed and no further issues identified.
5. Note the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2022 to 30 June 2023.

Reason for Report:

For Council to endorse the minutes of the Blayney Shire Audit, Risk and Improvement committee (ARIC) meeting held 30 August 2023.

Report:

The Audit, Risk and Improvement Committee held its meeting 30 August 2023.

Of significance from the meeting:

- Consideration by ARIC of the report on the draft 2022/23 Financial Statements
- An update on financial sustainability and special variation project.
- A report on the outcome of the Building Revaluation and Asset Indexation Impact. From the Building Asset Class Revaluation an increase to depreciation of \$233k per annum is forecast. While the indexation of infrastructure assets is forecast to increase to depreciation by \$350k per annum.
- The Cyber Security Review: Pen Retesting of External Firewalls and Networks focussing on the 7 previously identified recommendations reported no further issues and closed out items identified.
- Referral by ARIC of the Blayney Shire Audit, Risk and Improvement Committee 2022/23 Annual Report.

The minutes of the meeting held are tabled below:

**MINUTES OF THE BLAYNEY SHIRE COUNCIL AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 30 AUGUST 2023, COMMENCING AT 9.00AM**

Present: Donna Rygate (Independent - Chair), Ron Gillard (Independent), Cr. David Somerville (Councillor), Mark Dicker (General

Manager), Anton Franze (Director Corporate Services – Secretariat), Tiffany Irlam (Chief Financial Officer), Vicki Walker (WHS & Risk Coordinator), Jacob Hogan (Director Infrastructure Services), Glenn Newman (Manager Information Technology), John Thompson (Intentus - Audit Service Provider for NSW Audit Office).

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

Farisha Ali (NSW Audit Office)

CONFIRMATION OF MINUTES

RECOMMENDED:

That the Minutes of the Audit, Risk & Improvement Committee held on 18 May 2023, be noted.

David Somerville / Ron Gillard

MATTERS ARISING FROM THE MINUTES

The Schedule of Recommendation should be reworded to:

That if ~~an~~ a special variation is ~~to be~~ required it be progressed within the current Council term.

DISCLOSURES OF INTEREST

The Director Corporate Services reported the following Disclosure of Interest forms had been submitted:

Committee Member/Staff	Interest	Item	Pg	Report	Reason
D. Rygate		-	-	-	Member of Cabonne Shire Council, Upper Macquarie County Council and Central Tablelands Water ARIC Committees (Standing disclosure).
D. Rygate		-	-	-	Member of Western Regional Planning Panel (Standing disclosure).
D. Rygate					Member of Energy Co Advisory Committee (Standing disclosure).
R. Gillard					Member of Upper Macquarie County Council and Central Tablelands Water ARIC Committees (Standing disclosure).

Cr. D. Somerville		-	-	-	Chairperson of Central Tablelands Water. (Standing disclosure).
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REPORTS

UPDATE ON ROLE OF AUDIT, RISK AND IMPROVEMENT COMMITTEE UNDER NEW PROPOSED FRAMEWORK

Recommendation:

That the update on the role of the Audit, Risk and Improvement Committee under the new proposed Risk Management and Internal Audit Framework be received, noting Council will consider this matter further prior to giving the committee further direction on its future.

Ron Gillard / David Somerville

WHS AND RISK REPORT

Recommendation:

That the WHS and Risk report be received.

David Somerville / Ron Gillard

CFO REPORT - MAY - AUGUST 2023

Recommendation:

1. That the Chief Financial Officer report on finance activities be received.
2. That the report on the draft 2022/23 Financial Statements be noted.

Ron Gillard / David Somerville

UPDATE ON FINANCIAL SUSTAINABILITY AND SPECIAL VARIATION

Recommendation:

1. That the update on Financial Sustainability and Special Variation process be noted.
2. That the Audit, Risk and Improvement note Council's commencement of the Special Variation process through engagement of specialist local government finance consultants Morrison Low to review and prepare all necessary documentation required for the potential Special Variation application.

David Somerville / Ron Gillard

MANAGEMENT LETTER ON INTERIM PHASE OF 2022/23 EXTERNAL AUDIT

Recommendation:

1. That the update on the Management Letter on the Interim Phase of the External Audit for the year ended 30 June 2023 from the NSW Audit Office be received.
2. That the issues raised in the Management Letter be noted in

the Schedule of Recommendations for ongoing monitoring by the Audit, Risk and Improvement Committee.

David Somerville / Ron Gillard

John Thompson (Intentus) left meeting at 9.50am

BUILDING REVALUATION AND ASSET INDEXATION IMPACT

Recommendation:

1. That the report on Building Revaluation and Asset Indexation Impact be received.
2. That the financial impacts of the 2023 Building Revaluation as outlined below and including a forecast increase to depreciation of \$233k per annum be noted:

	30-Jun-22 (\$'000)	30-Jun-23 ¹ (\$'000)	Change 2022 to 2023	
			(\$'000)	%
Number of Assets	413	366	47	(11)
Current Replacement Cost	\$38,529	\$49,528	\$9,233	24
Accumulated Depreciation	\$13,929	\$14,879	\$950	7
Written Down Value	\$24,599	\$34,649	\$8,284	34
Annual Depreciation	\$733	\$995	\$233	32

¹ Includes 2023 additions.

3. That the financial impacts of the indexation of infrastructure assets for the 2023 financial year That the financial impacts of the 2023 Building Revaluation as outlined below and including a forecast increase to depreciation of \$350k per annum be noted:

Asset Class	2023 Pre indexation (\$'000)		Indexation ² applied (\$'000)		2023 Post Indexation (\$'000)	
	CRC	AD	CRC	AD	CRC	AD
Sewer	\$32,771	\$669	\$2,527	\$23	\$35,298	\$691
Parks & Gardens	\$15,717	\$318	\$1,350	\$21	\$17,067	\$339
Transportation	\$305,567	\$4,229	\$25,848	\$297	\$331,415	\$4,526
Total	\$354,055	\$5,216	\$29,725	\$341	\$383,780	\$5,556

²Excludes 2023 additions.

Ron Gillard / David Somerville

AUDIT OFFICE 2023-26 ANNUAL WORK PROGRAM

Recommendation:

1. That the report on the NSW Audit Office 2023 – 26 Annual Work Program be received.
2. That the performance audits proposed for NSW Local Government as detailed below be noted:

Planned audits for 2023:

- Cyber Security (underway)
- Road Asset Management
- Coastal management

Planned audits 2024 to 2026:

- Managing climate risks to assets and services
- Western Sydney Aerotropolis
- Performance management and monitoring
- Audits of governance issues within a particular council
- Amalgamated Councils

David Somerville / Ron Gillard

CYBER SECURITY REVIEW: PEN RETESTING OF EXTERNAL FIREWALLS AND NETWORKS

Recommendation:

1. That the report on Cyber Security Review: Penetration retesting of external firewalls and networks be received.
2. That the Findings Retest – Vulnerability Matrix from Cyber Security NSW, detailing the 7 previously identified recommendations as closed and no further issues identified, be noted.

Ron Gillard / David Somerville

SCHEDULE OF OUTSTANDING AUDIT RECOMMENDATIONS

Recommendation:

That the Schedule of Outstanding Audit Recommendations report be received.

David Somerville / Ron Gillard

PRESCRIBED FUNCTIONS ACTIVITY REPORT

Recommendation:

That the report on Prescribed Functions outlining activities undertaken on responsibilities prescribed by the Audit, Risk and Improvement Committee Charter and s.428A Local Government Act, be received.

Ron Gillard / David Somerville

UPDATE ON MAJOR DEVELOPMENTS

Recommendation:

That the Update on Major Developments report be received.

David Somerville / Ron Gillard

LATE REPORTS**AUDIT, RISK AND IMPROVEMENT COMMITTEE 2022/23
ANNUAL REPORT****Recommendation:**

1. That the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2022 to 30 June 2023, as required under the Council's Audit, Risk and Improvement Committee Charter, be received.
2. That the Annual Report on the operations of the Blayney Shire Audit, Risk and Improvement Committee for the period 1 July 2022 to 30 June 2023 be referred to Council for endorsement.

Ron Gillard / David Somerville

Meeting closed: 10.26am

Risk/Policy/Legislation Considerations:

The Audit, Risk and Improvement Committee (the Committee) has been established to promote good corporate governance in Council. Good corporate governance of the Council ensures that the people of Blayney Shire receive the services that they need in an effective and efficient manner, delivered with honesty and integrity.

The objective of the Committee is to provide independent assurance and assistance to Council with respect to the following key areas as per Section 428A of the Local Government Act 1993. Such areas include compliance; risk management; fraud control; internal control; financial management; governance; service reviews; other matters prescribed by the regulations, and execution of Council functions.

The Committee is an independent advisory Committee that assists the Council to fulfil its oversight responsibilities.

Budget Implications:

Costs associated with holding of Committee meetings, sitting fees for independent members and associated service reviews / audits are provided for in Council's 2023/24 Operational Plan for this purpose.

Enclosures (following report)

- | | | |
|---|-------------------------------------------------------------|---------|
| 1 | 2022/23 Audit, Risk and Improvement Committee Annual Report | 5 Pages |
|---|-------------------------------------------------------------|---------|

Attachments (separate document)

Nil



Blayney Shire Council – Audit, Risk and Improvement Committee Annual Report 2022-23

Introduction

On behalf of the Audit, Risk and Improvement Committee ('Committee' or 'ARIC'), I present the ARIC report for Blayney Shire Council (BSC) covering the 1 July 2022 – 30 June 2023 year.

The ARIC is an independent forum that provides oversight and assistance to improve the risk management, governance and compliance, internal control and external accountability of BSC.

The ARIC operates in accordance with its Charter which sets out the roles and responsibilities of the Committee, its authority, membership and the tenure of its members, the operation of its meetings, how decisions are made and its reporting responsibilities. The Charter reviewed regularly (including during 2022-23), is amended as necessary to reflect evolving regulatory guidance issued by the Office of Local Government, and is referred to Council for adoption.

Role of the Committee

The Committee seeks to achieve the objectives outlined in the Charter by:

- examining and commenting on BSC's risk management framework and practices;
- reviewing internal control mechanisms;
- reviewing financial reporting and controls in BSC including meeting with external auditors;
- monitoring legislative compliance including compliance with policies and guidelines issued by the Office of Local Government; and
- overseeing an active program of internal audit by authorising an annual and longer term strategic internal audit program, as well as overseeing progress with the implementation of the recommendations of completed internal audit reports.

Purpose of Report

This report provides background to the Committee's membership, activities during the period and areas for development in the year to come.

Prior to its presentation to Council, the report was reviewed and endorsed by the Members of the ARIC.

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2022-2023

Committee Membership

Members of the ARIC include one Councillor and two Independent Members appointed by Council. A nominated alternate Councillor is also identified.

At the start of the year, the Committee was comprised of the following members:

Independent Members:

- Donna Rygate (Chair)
- Ron Gillard

Councillor Members:

- Councillor David Somerville (voting)
- Councillor Bruce Reynolds (alternate - as required)

The Committee is now comprised of the following members:

Independent Members:

- Donna Rygate (Chair)
- Ron Gillard

Councillor Member:

- Councillor David Somerville (voting)
- Councillor Bruce Reynolds (alternate - as required)

Independent Member Profiles

Donna Rygate is an experienced independent chair/director, business leader and skilled problem solver with a solid track record of positive transformation of organisations. She currently holds various board, panel, statutory and committee chair and/or member roles. From 2014 to 2018 Donna was Chief Executive of Local Government NSW. She previously worked in chief executive, senior executive, policy, communications, governance and operational roles in the NSW public sector for more than 25 years. Donna has an Economics degree with Honours in Government and Public Administration, a Masters degree in Planning, a Diploma of Governance, and is a graduate of the Australian Institute of Company Directors course. She is currently enrolled in the Juris Doctor program at Macquarie University. Donna was made a Fellow of the Institute of Public Administration in 2012 and a Fellow of the Institute of Community Directors Australia in 2023. Currently Donna is chair of five local government audit committees, a member of one local government audit committee, a member of one Commonwealth Government audit committee, and a member of three State Government audit committees.

Ron Gillard has attained a broad range of commercial experience in the Australian manufacturing and investment sectors, as well as from participating in significant business ventures in Australia, the US and Europe. Since commencing his management consulting business in 2005, he has also held a number of honorary executive positions on boards and/or committees for not-for-profits, community organisations, and other institutions. At various times during this same period, Ron has been appointed as an Independent Member to ARICs of nineteen regional councils and two joint organisations. He is currently the Chair of six and member of a further ten. Ron holds a Masters Degree in Commerce.

During the year, the ARIC was supported and informed through reports to each meeting by Council officers including:

- Mark Dicker, General Manager
- Anton Franze, Director Corporate Services
- Tiffaney Irlam, Chief Financial Officer
- Vicki Walker, WHS and Risk Coordinator

Meetings of the Committee

The ARIC met on 23 August 2022, 23 November 2022, 16 February 2023 and 18 May 2023. The table below sets out the attendance of Committee Members at these meetings.

Member	Role	Meetings Attended			
		Aug.	Nov.	Mar.	May
Donna Rygate	Independent Chair	✓	✓	✓	✓
Ron Gillard	Independent member	✓	✓	✓	✓
David Somerville	Councillor delegate	✓	✓	✓	✓
Bruce Reynolds	Alternate Councillor delegate (if required)	Not required			

Committee Activities in the Reporting Period

The ARIC's key activities in the areas of Compliance and Governance; Risk Management; Fraud Control; Internal Audit; External Audit and Financial Management during the year include those noted below.

Compliance and Governance

- Reports to each meeting on Prescribed Function Activities encompassing responsibilities under the *Local Government Act* (not outlined elsewhere):
 - Legislative Compliance
 - Governance
 - Service Reviews and Business Improvement
- Review of Gifts Register
- Reports on major developments outlining matters of significance:
 - Legal matters
 - Market impact / price hikes on projects
 - Major projects
 - Significant events in Blayney LGA
 - Grant funding allocations
 - Resource implication updates
- Review of Audit, Risk and Improvement Committee Charter

Risk Management

- Receiving and reviewing reports on risk management and strategic risks

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2022-2023

- Consideration of strategic risks facing Council and monitoring risk treatment plans established to reduce or mitigate those risks
- Consideration of significant emerging risks or legislative changes impacting Council.
- Review of Enterprise Risk Management Policy and Plan
- Consideration of reports re WHS and risk management activities including:
 - Statistics on incident reports
 - StateCover WHS Self Audit and WHS Quality Improvement Plan
 - Environmental Risk Assessment Report
 - Statewide Continuous Improvement (CIP) self-assessment program
 - Outline on deductibles for Council insurance.

Fraud Control

- Fraud and Corruption Prevention updates via Prescribed Function Activities report
- Review of Fraud Risk Register

Internal Audit

- Review and endorsement of the 2022-23 – 2024-25 Strategic Internal Audit Plan and monitoring progress
- Monitoring, through the results of internal and external audits, the adequacy and effectiveness of the Council's internal control structure
- Fraud and Corruption Prevention updates via Prescribed Function Activities report
- Internal Audit Reports
 - Cyber Security Review: Penetration Testing of External Firewalls and Networks
- Performance Reports
 - Strategic Financial Review

External Audit

- Management Letter on Interim Phase of External Audit
- Management Letter on the Final Phase of the Audit
- Audit Engagement Plan – 2022-23 Audit
- Report on Sewer Asset Class Revaluation and Indexation of Council Assets
- Report on Buildings and Operational Land Revaluation

Financial Management

- Chief Financial Officer report on Finance Activities
 - Rural Fire Service Assets
 - March Quarterly Budget Review Statement
 - 2022-23 – 2025-26 Delivery Program
 - 2022-23 – 2031-32 Long Term Financial Plan
 - 2022-23 Operational Plan
- Report on Sewer Asset Class Revaluation and Indexation of Council Assets
- Monitoring of implementation Strategic Financial Sustainability Review recommendations
- Corporate Credit Card Compliance Guidelines
 - Corporate Card Compliance Review – July 2022 – December 2022

2023-24: The Year Ahead

Council and the ARIC continue to make progress in the development of Council's governance framework covering risk management and internal audit.

The primary focus of the Committee in 2023-24 will be on the following specific areas:

- Internal audit activity
- Risk management
- Fraud and corruption prevention
- Monitoring and reporting around legislative compliance
- Financial sustainability

Donna Rygate

Independent Chair

Blayney Shire Council Audit, Risk and Improvement Committee

Blayney Shire Council Audit, Risk and Improvement Committee Annual Report 2022-2023

13) MINUTES OF THE DISABILITY INCLUSION WORKING GROUP MEETING HELD 21 AUGUST 2023

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.CM.4

Recommendation:

That Council,

1. Receive the minutes of the Disability Inclusion Working Group meeting held 21 August 2023.
2. Undertake a review of the Access Incentive Scheme to determine if it can be modified to achieve a greater uptake of applications.
3. Target disability enterprises within the Central West area and invite them to pre-qualify for Council Goods and Services.
4. Provide further information to enable the opportunity for the Disability Inclusion Working Group to provide input and commentary on the following projects;
 - a) Unwin and Stabback Street urban stormwater project
 - b) Millthorpe Masterplan
 - c) Blayney Masterplan
 - d) Newbridge footpath project
 - e) All Blayney footpath projects

Reason for Report:

For Council to approve the minutes of the Disability Inclusion Working Group meeting held 21 August 2023.

Report:

The Disability Inclusion Working Group held its meeting 21 August 2023.

The Disability Inclusion Working Group is responsible for:

- advising and making recommendations to Council on matters relating to access issues, with particular emphasis on issues for people with disabilities as defined by the Disability Discrimination Act.
- monitoring and developing strategies to maintain Council's commitment to improving access for all community members to a range of services implementing the Disability Inclusion Action Plan.
- providing advice and monitoring the implementation of relevant Council programs and policies. Such programs and policies include but are not limited to Disability Inclusion Action Plan.

Of significance from the meeting were following matters:

- Consideration of the 2022 – 2026 Disability Inclusion Action Plan Annual Report for period ending 30 June 2023.
- Feedback from the Disability Inclusion Working Group on the proposed Heritage Park Amenities.
- Feedback from the Disability Inclusion Working Group on the proposed Carrington Park Amenities.
- Identification of projects for feedback from Council's 2023/24 Capital Works Program.

The minutes of the meeting held are tabled below:

**MINUTES OF THE BLAYNEY SHIRE COUNCIL DISABILITY INCLUSION
WORKING GROUP MEETING
HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY
CENTRE, ON 21 AUGUST 2023, COMMENCING AT 5.00PM**

Present: Michelle Pryse Jones (Council Delegate and Chairperson); Bruce Reynolds (Alternate Councillor); Anton Franze (Director Corporate Services - Secretariat); Allison Farr (Member); Gregory Hooper (Member); Iris Dorsett (Member); Jenny McMahon (Member); Lyndall Harrison (Member).

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

Mark Dicker (General Manager)

DISCLOSURES OF INTEREST

Nil.

CONFIRMATION OF MINUTES

**MINUTES OF THE PREVIOUS MEETING HELD 16
NOVEMBER 2022**

Recommendation:

That the Minutes of the Disability Inclusion Working Group meeting held 16 November 2022 be received.

Harrison / McMahon

MATTERS ARISING FROM THE MINUTES

- That the Advisory Committee Operating Guidelines to be reissued to the Working Group for information.
- Correspondence was issued to Sydney Trains and a response to Council provided advising no plans for further improvement. It was further advised that a further impediment (concrete lip) existed between carpark and café entrance. Council's General Manager approached Café Owner regarding a portable ramp solution. Further update to be provided to the Working group.

LATE REPORT

MINUTES OF THE PREVIOUS MEETING HELD 1 MARCH 2023 (SPECIAL MEETING)

Recommendation:

That the Minutes of the Disability Inclusion Working Group meeting held 1 March 2023 (Special Meeting) be received.

Farr / Cr Pryse Jones

MATTERS ARISING FROM THE MINUTES

Nil.

REPORTS

2022-2026 DISABILITY INCLUSION ACTION PLAN ANNUAL REPORT

Recommendation:

1. That the Disability Inclusion Working Group note the Blayney Shire 2022 – 2026 Disability Inclusion Action Plan Annual Report as at 30 June 2023.
2. That further details be provided to the Working Group on how actions were achieved.
3. That a review of the Access Incentive Scheme be undertaken to determine if it can be modified to achieve a greater uptake of applications.
4. That disability enterprises within the Central West area be targeted and invited to pre-qualify for Council Goods and Services.

McMahon / Dorsett

PROPOSED HERITAGE PARK AMENITIES

Recommendation:

That the Disability Inclusion Working Group note the concept drawings for Heritage Park Amenities Upgrade project and provide feedback under separate cover by email.

Hooper / McMahon

Questions / comments raised:

1. *Is the lighting automated on entry?*
2. *It is recommended that an Ambulant toilet be open at all times. Will the middle toilet be able to be opened when locked with a MLAK key?*
3. *The middle toilet incorporates features including a bigger shelf and low set tilted mirror.*
4. *That the privacy screen at the front of the toilets not be enclosed, for safety and to discourage vandalism.*
5. *Inclusion of additional accessible car parking space.*

PROPOSED CARRINGTON PARK AMENITIES**Recommendation:**

That the Disability Inclusion Working Group note the updated scope for Carrington Park Amenities Upgrade project and provide feedback under separate cover by email.

Questions / comments raised:

1. *Is the lighting automated on entry?*
2. *Can stage 1 include a bigger shelf beside basin and low set tilted mirror with adequate lighting?*
3. *Entry door should swing both ways and be similar to Heritage Park in size.*
4. *Will the toilet be able to be opened with a MLAK key when locked?*
5. *Can the accessible car accommodate parallel and angle parking with layback?*

Cr Pryse Jones / McMahon

MISSED BUSINESS BROCHURE**Recommendation:**

That the Disability Inclusion Working Group note the draft Missed Business Brochure report and defer it to a future meeting.

Cr Pryse Jones / McMahon

2023-24 CAPITAL WORKS PROGRAM**Recommendation:**

That the Disability Inclusion Working Group;

1. Note the report on Council's 2023/24 Capital Works Program.
2. Would like to further information to enable opportunity to provide input and commentary on the following projects;
 - a) Unwin and Stabback Street urban stormwater project
 - b) Millthorpe Masterplan
 - c) Blayney Masterplan
 - d) Newbridge footpath project
 - e) All Blayney footpath projects

Cr Pryse Jones / Hooper

DEFERRAL OF REMAINING AGENDA ITEMS**Recommendation:**

That the remaining matters on the meeting agenda, as follows, be deferred to a future meeting date to be determined:

1. Blayney Shire Active Movement Strategy
2. Bus Shelter Matter
3. Disability Inclusion Working Group Charter

Cr Pryse Jones / Hooper

MEETING CLOSED 7.19PM

Risk/Policy/Legislation Considerations:

The primary role of the Disability Inclusion Working Group is to provide input on Council's Disability Inclusion Action Plan developed in accordance with the NSW Disability Inclusion Act (2014) on strategies for Council to:

- develop positive community attitudes and behaviours;
- create liveable communities;
- support access to meaningful employment; and
- improve access to mainstream services through better systems and processes.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

14) 2022-2026 DISABILITY INCLUSION ACTION PLAN ANNUAL REPORT

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests

File No: CS.PO.1

Recommendation:

That Council note the Blayney Shire 2022 – 2026 Disability Inclusion Action Plan Annual Report for the year ended 30 June 2023.

Reason for Report:

For Council to note the Blayney Shire Disability Inclusion Action Plan Annual Report for the year ended 30 June 2023.

Report:

Council adopted the 2022 – 2026 Disability Inclusion Action Plan (DIAP) in March 2023. The DIAP underpins Council's commitment to providing quality facilities and services that enable people with disability to fully participate in our communities. This plan was developed through a community consultation and research process which included review of Council documents and relevant Government policies.

The 2022 – 2026 Disability Inclusion Action Plan sets out what Council will do over four years to enable people with a disability to have greater access to Council information, services and facilities. The annual report demonstrates how Council has delivered on the 1st year of the Plan.

It outlines specific actions Council will take to facilitate access to community services and facilities for people with disability and link more actions to assessment and monitoring.

The implementation of the DIAP continues by working in collaboration with a wide range of Council staff incorporating actions from the plan into Council works, projects and activities.

This annual report is presented in a format which summarise the activities across the organisation sourced from Managers and Directors.

The Disability Inclusion Working Group noted the Disability Inclusion Action Plan Annual Report at their most recent meeting held 21 August 2023 shown in their minutes included in this meeting agenda.

Risk/Policy/Legislation Considerations:

The development of a Disability Inclusion Action Plan and ongoing reporting is required under the Disability Inclusion Act 2014.

Budget Implications:

Implementation of the plan is incorporated into project planning and budgeted into operational and capital works programs.

Enclosures (following report)

- | | | |
|----------|-------------------------------------------------------------------|---------|
| 1 | Disability Inclusion Action Plan Annual Report at 30
June 2023 | 5 Pages |
|----------|-------------------------------------------------------------------|---------|

Attachments (separate document)

Nil

2022/23 ANNUAL REPORT



DISABILITY INCLUSION ACTION PLAN 2022-2026

Disability Council NSW Lodgement date: TBA

DISABILITY INCLUSION ACTION PLAN 2022 - 2026: ANNUAL REPORT AS AT 30/06/2023

Community Attitudes and behaviours						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Improve community attitudes and awareness of access issues and disability inclusion.	Promote access awareness and deliver community education around disability inclusion.	ES	4.1	A minimum of two promotional items are to be circulated annually.	Annually	To be scheduled.
	Include features in Council's communications to the community about accessibility in and around the Shire.	ES	4.1	Include accessibility in at least one community newsletter/Council notices page annually.	Annually	
	Funds are allocated for Council's Access Incentive Scheme to improve access to local businesses and community organisation premises.	PES	3.4	Annual funds made available in Council's annual Operational Plan.	Annually	Funds allocated in 2022/23 Operational Plan and 2023/24 Operational Plan.
	Promotion and administration of Council's Access Incentive Scheme to improve access to local businesses and community organisation premises with Main Street hospitality outlets prioritised.	PES	3.4	Minimum of 2 external advertisements / promotion of program. Minimum of 2 businesses and / or community facilities upgraded each year subject to receipt of applications that satisfy guidelines.	Annually Annually	Promotion of program on Council website is ongoing. Promotion through GM Conversation has occurred. No applications received in reporting period.
	Raise the profile of the DIWG across the Blayney Shire to provide community another avenue to report back	ES	4.1	A minimum of 2 articles promoting disability inclusion per annum in GM Conversation and Council Newsletter.	Annually	To be scheduled.
	Review, update and promote the Missed Business Brochure to local businesses.	CS	4.1	Missed Business Brochure updated and promoted to businesses in the Blayney Shire.	Annually	Review of Missed Business Brochure commenced
Ensure consultation, support and assistance to local groups and organisations that support and / or advocate on behalf people with a disability.	Work with the Disability Inclusion Working Group to advocate for improved access and inclusion for people living with a disability or lived experience of disability.	CS	4.1	The Disability Inclusion Working Group meet at least 2 times per annum. Minutes of Working Group reported to Council meeting.	Ongoing Ongoing	Meeting held 16/11/2022 and special meeting 08/03/2023. Minutes of Disability Inclusion Working Group meeting tabled at December 2022 Council meeting.
	Review of DIAP where legislation around disability inclusion changes	CS	4.1	Document is updated to reflect any legislative change.	Annually	No changes to legislation. No action taken.
	Council supports engagement of service providers and advocates through the Blayney Interagency.	CS	4.1	Council provides access to a meeting facility and a Council officer in attendance.	Annually	Community Centre facility made available however no success with fostering interest from service providers and NSW Health for forum.

Building Liveable Communities						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Plan for connected and accessible pedestrian networks in each township.	Implementation of Active Movement Strategy that leads to the provision of suitable pathways.	IS	4.1	Active Movement Strategy reviewed and implementation commenced.	Annually	Council endorsed updated AMS for public exhibition. Exhibition period has closed and submissions currently under review before final recommendations are made to July 2023 Council meeting.
Increase number of continuous accessible paths of travel in town and village centres and to key destinations per Active Movement Strategy.	Implement projects, that include footpaths, road crossings and kerb ramps, identified in the Active Movement Strategy and apply for Grant funding for any other priority accessibility projects.	IS	4.1	Delivery of scheduled priorities identified in the Active Movement Strategy.	Annually	Delivery of AMS projects underway as per Capital Expenditure program.
Plan and deliver amenities to enable access for all.	Implement a program to improve our accessible public toilets.	IS	4.1	Public toilets meet Access to Premises Standards.	Ongoing	Funding to renew existing toilet facilities in Blayney (Heritage & Carrington). Currently in planning stages with accessible factors considered as priority.
Plan for infrastructure that is accessible for all.	Encourage universal design in planning of new housing, infrastructure and buildings.	PES	3.4	Facilities and infrastructure meet Access to Premises Standards.	Ongoing	This occurs on an ongoing basis. Staff reminded of importance to consider access in design and construction of assets.
	Undertake improvement of accessible parking within Blayney Shire.	IS	1.1	2018 Blayney Shire audit of accessible car parking updated and improvement plan developed. Accessible options investigated including costings for car parks created in or near Gold Street Park Mandurama and within Carcoar.	2023 2025	2018 Audit to be reviewed in 2024. Not yet commenced - scheduled with Design team.
Increase access and inclusion to Council services and facilities.	A range of online and hard copy resources are provided at the Blayney Library to meet the diversity of needs in community.	CS (CWL)	4.4	Inclusive resources including large print books and audio books available for issue.	Ongoing	Resources available through CWL include large print books, audio books and online resources.
	Community Centre is available for accessible activities and events.	ES	4.4	Concessional access provided subject to compliant application with Community Financial Assistance policy.	Ongoing	Community Financial Assistance Program promoted to users seeking concessional access.
	Centrepoint provides access for all.	PES (YMCA)	4.1	Concessional entry NSW Companion Card holders.	Ongoing	Operational Plan adopted with Concessional entry to NSW Companion Card holders in CentrePoint fee structure.
	Consider the particular needs of children living with disability in the design, layout and security of parks and playgrounds.	IS	4.2	Playgrounds are safe and inclusive.	Annually	Principles embraced with improvements to KGO. No planning associated with parks and playgrounds in the reporting period.
Increase participation of people living with a disabilities in events, festivals and activities.	Promote inclusion for events held in the Blayney Shire.	CS	4.2	Include and review information about making events accessible in responses to Event Management Applications.	Annually	Promotion of accessibility to event organisers undertaken with responses to Event Management Applications.
	Investigate potential solutions for feedback and review of events to assist event organisers to make events more accessible.	CS	4.2	Solution for feedback and review of events identified and subject to cost, implemented.	Annually	Not yet commenced.

Creating Meaningful Employment Opportunities						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Improve Council employment conditions and opportunities for people living with a disability.	Establish flexible work practices to encourage an inclusive working environment.	ES	2.1	Flexible work practices implemented.	Ongoing	Flexible work practices established and promotion of Council as a flexible workplace undertaken.
	Provide disability awareness training to staff and Councillors.	ES	2.4	Staff and Councillors and have completed training.	Each Council term	Training of staff and councillors undertaken in current Council Term (2 - 4 May 2022).
Ensure Council recruitment process is accessible for people living with a disability.	Review and update the recruitment process to ensure it is accessible for people living with a disability.	ES	2.1	Review undertaken and improvements made to promote inclusion.	Annually	Review not undertaken. Programmed for late 2023.
	Promotion of Council as an Equal Employment Opportunity employer with all vacancies.	ES	2.1	Council positions vacant promote Council as an Equal Employment Opportunity employer.	Ongoing	Council promotion of job vacancies accompanied with statement that Council is an Equal Employment Opportunity employer.
Identify opportunities to procure goods and services from businesses in the region who employ people living with a disability.	Review procurement procedure to identify options to procure goods and services from identified businesses.	CS	2.1	Procedure reviewed and list developed and used within Council.	2023	Procurement procedure under review.

Enhancing Systems and Processes to Improve Access						
Strategy	Actions	Responsibility	CSP Ref.	Outcome	Timeframe	Status
Ensure Council communication and customer service is accessible to all.	Apply access and inclusion principles to Council's communication channels.	ES	2.1	Council communication is accessible.	Ongoing	This occurs on an ongoing basis.
	Information is provided in an easy to read and accessible format.	ES	2.1	Promotional material presented in an accessible format.	Ongoing	This occurs on an ongoing basis.
	Promote Council's implementation of access and inclusion principles and recognise the rights and contribution of people living with a disability in the community.	ES	4.1	Promotion of Disability Inclusion Action Plan is undertaken.	Ongoing	This occurs on an ongoing basis.
	Ensure website conforms to Web Content Accessibility Guidelines conformance level AA.	CS	4.1	Website to conform to Web Content Accessibility Guidelines.	2023	Readspeaker implemented.
	Council meetings are livestreamed to provide an alternative for attendance at meetings in person.	CS	2.4	Council meetings are livestreamed.	Ongoing	Council meetings streamed monthly and accessible from Council's website.
Ensure a coordinated approach to disability and inclusion is adopted and maintained across all departments of Council.	Staff to be familiar with the Disability Inclusion Action Plan ensuring a coordinated approach to disability inclusion is maintained across the organisation.	CS	2.1	Disability Inclusion Action Plan is promoted on Council Intranet. Disability Inclusion Action Plan is circularised for reinforcement and status updates / outcomes.	Semi-annual	DIAP discussed and promoted amongst meetings of Directors and Managers and separately amongst all staff meeting. Review of Council Intranet currently in progress that will encompass promotion of Council DIAP. Plan circulated amongst responsible officers to update status and outcomes.
Ensure recognition of the Disability Inclusion Plan in Council's IP&R documentation.	Council's Disability Inclusion Plan is acknowledged in Council's Delivery Program and Annual Operational Plan.	CS	2.1	Council's Delivery Program and Annual Operational Plan includes acknowledgement of Council's Disability Inclusion Action Plan.	Annually	Reference to DIAP included in 2022/23 Operational Plan and 2022/23 - 2025/26 Delivery Program.

15) INFRASTRUCTURE SERVICES MONTHLY REPORT

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: GO.ME.1

Recommendation:

That Council note the Infrastructure Services Monthly Report for September 2023.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade and construction.

Report:**Topical Matters****Cadia VR-14 Repairs to the Detour**

Works have been underway in accordance with the Road deed for the repair of Tallwood and Errowanbang Roads that were utilised as a detour during the closure of Cadia Road. Roadside drainage and pipe works are now complete.

Road repairs have commenced and it is anticipated that completion will occur by the first week of December.

Major Contracts**Belubula Way Bridge (REPAIR, R4R9)**

All major bridgeworks are complete, with the road approaches sealed 12/09/23. With barrier works expected to be completed Friday 15th September, this project is still on-track to be completed by the end of this month.

Four Mile Creek Road Bridge (FCB2A)

The contract for this project has been awarded. The contractor is currently preparing the project timelines and management plans for review.

Fencing in relation to the land acquisition is programmed.

Major WorksHobbys Yards Road Repair (R4R8)

This project is now completed.

Garland Road Repair (RLRRP)

The scoped section of works is now underway, with preliminary drainage works complete. This project is being completed partially in-house, with stabilising works booked for 27th September 2023 and overlay of base-layer pavement commencing thereafter.

Neville Road Rehabilitation (FLR4)

Preliminary drainage works have been substantially completed, with one culvert extension still outstanding due to the unforeseen discovery in relation to the poor condition of the existing culvert, prohibiting utilisation of the existing in-situ pipes. Alternatives to pipe replacement, such as pipe jacking or re-lining, were explored and dismissed due to an estimated insufficient gain in useful life. As such, other works are being prioritised whilst awaiting delivery of new pipes for full replacement before further roadworks can re-commence. It is anticipated these additional culvert works will be able to be completed within the existing budget allocations.

Forest Reefs/Tallwood Road Intersection (R4R8)

The finalised detailed design has been delayed due to unforeseen complexities which has subsequently delayed tendering and commencement of this project. Preliminary tender documentation is compiled but yet to be finalised/reviewed for release as a public tender.

Barry Road Heavy Patching (R4R9)

Preliminary boxing-out and drainage works are complete, with stabilising works booked for 25th September 2023. Overlay of base-layer pavement will commence thereafter.

Tallwood Road Heavy Patching (R4R9)

Scoping for drainage improvements and heavy patching is currently underway. Council is awaiting receipt of a geotechnical investigation report prior to further scoping. Tentative commencement date of this project is February 2024.

Unwin & Stabback Street (LRCl)

The detailed design is still in progress. A landowner agreement for temporary stockpiling of materials has been executed, and a hardstand area has been created on this land. All pipes have now been delivered. Service investigation is currently underway, and revealing further complexities that will require some further design work to be completed before construction commencement occurs this month.

Minor Road WorksMaintenance works

Pothole patching has been performed on segments of the following roads: Burnt Yards Road, Carcoar Dam Road, Hobbys Yards Road, Gallymont Road, Newbridge Road, Carcoar Road, Barry Road, Browns Creek Road, Nyes Gates Road.

The following areas have also undergone pothole patching: Blayney township, Millthorpe township and surrounding roads, Forest Reefs, Neville and surrounding roads, Lyndhurst township, Newbridge township and surrounding roads.

Maintenance grading has been undertaken on Old Lachlan Road. Gravel resheeting has been undertaken using reclaimed materials on Fardells Lane. Resheeting using Council gravel has been undertaken on Old Lachlan Road between Three Brothers Road and Hobbys Yards Road.

No additional roadside vegetation management has been undertaken this month.

In addition to the broad scheduled maintenance across the shire, maintenance of the Blayney open spaces has been underway, including some clearing of the Gross Pollutant Traps.

Redmond Oval received some top dressing of the covering over the cricket pitch area, with mowing and linemarking following.

FootpathsElliot Street/Park Street, Millthorpe (R4R8)

Works are now substantially completed, with linemarking at the intersection of Victoria Street and Elliot Street yet to be done.

Trunkey Street, Newbridge (R4R8)

Path construction works are approximately 80% complete. Works will cease at the arts centre before re-commencing after further design work and consultation is undertaken for the path works in front of the Gladstone Hotel.

Belubula River Walk – Stage 3 (BBRF5)

The scope of the grant funded project is now complete.

There will be some further work in the initial upkeep of the newly planted landscaping. There are some items that will continue to be investigated such as totem poles in conjunction with Local Aboriginal Lands Council.

Belubula River Walk – Stage 4 (SCCF4)

Landscaping is now complete. The work to construct the cul-de-sac at the end of Charles Streets is now complete.

The design for the Stillingfleet Street cul-de-sac is in progress and will commence later in the year with the warmer weather.

Open Spaces & FacilitiesSmart Hub Lighting & Access Control

CWELC lighting, Dakers Oval amenities, and Redmond Oval lighting and access control sites are online with some final programming and software deliverables outstanding. The following is a status for each site:

Site	Controls	Status	Comments
Dakers Oval	Lighting	Online	No outstanding Items.
Redmond Oval	Lighting	Online	No outstanding Items
CWELC	Lighting	Online	No outstanding Items
RWTP	Pumps, valve control, filling station.	Offline	Integration to Smart Hub System experiencing connectivity issues. Integration with data collection for automated billing and metering is outstanding.
KGO	Change room access canteen, lights	Offline	Reader installation outstanding

King George Oval Upgrades (R4R8, SCCF4, SCCF5)

Carpark construction works has commenced with the bulk of the earthworks anticipated to be completed by the end of October. A seal is tentatively booked for November 2023.

There are some smaller items still outstanding; Signage, gravel tie-ins and minor concrete works.

Carrington Park Toilet Refurbishments (R4R8)

Construction is underway with tiling in progress. It is anticipated this refurbishment will be completed by early October.

Heritage Park New Toilets (R4R8)

The tender documents are currently being prepared, incorporating the initial concept design presented to Councillors, as well as feedback from Council's Heritage Advisor and the Disability Inclusion Working Group.

Assets

Assets staff are currently undertaking planning for the 2025 Transportation Asset Class Revaluation. This involves implementing changes in the asset systems data structure and refinement of data for some asset sub classes, including Crash Barriers. These changes will enable improved reporting and enable annual indexation to be applied at the individual asset level.

Work continues on bringing to book new assets. Also, staff have completed the 6 monthly assessment of all unsealed roads in the shire and are preparing to undertake condition assessments of the Crash Barrier asset sub class.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

16) 2023/24 ROAD ALLOCATIONS AND CAPITAL WORKS PRIORITISATION

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.AD.1

Recommendation:

That Council:

1. Note the proposed work locations for the 2023/24 reseal, heavy patching and gravel resheeting programs.
2. Note the 2023/24 Capital works program prioritisation.

Reason for Report:

To provide Councillors with information on the allocation of funding across Council's infrastructure, and inform the priority of which projects will be completed.

Report:

The location of reseals, heavy patching and gravel resheeting works has been determined for the 2023/24 financial year within funding allocations.

Resealing

The resealing budget for 2023/24 is \$439,875. As no additional ARRB surveys or other external condition assessments have been undertaken since the last Transportation revaluation, in-house assessments undertaken by Council's operations staff has been utilised for scoping these works. Scoping works are still underway.

It should be recognised that resealing is preventative maintenance measure, and a large amount of Blayney Shire's deteriorated seal network also has deteriorated base layers which makes them unviable to reseal.

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Cost</u>
Forest Reefs Road (R4R7 22/23 patch) final seal	CH 700	CH 2300	1.75 km ^[1]	\$ 94,000 ^[3]
Hobbys Yards Road (R4R8 22/23 patch)	CH 8155	CH 8885	750 m ^[2]	\$ 45,000 ^[3]
Charles Street	CH 710	CH 807	110 m	\$ 5,000
Stillingfleet Street	CH 0	CH 164	180 m	\$ 10,000
Neville Road	CH 2174	CH 2845	700 m	\$ 37,000
Garland Road	CH 0	CH 800	800 m	\$ 42,000

Tallwood Road	CH 768	CH 1717	949 m	\$ 42,000
<i>TO BE SCOPED</i>				\$ 220,875
Total Allocated			5.24 km	\$ 495,875
Contingency				\$ 88,000

¹ Note, length includes allowance for intersections with side-streets and driveways.

² Note, length includes allowance for driveway intersections.

³ Note, includes grant funded allocation.

The seal designs are yet to be completed and works are scheduled for early February 2024. Depending on the prevailing oil price at the time of works, prices can vary between -10%/+20% from what is estimated.

Gravel Resheeting

The Gravel Resheeting budget for 2023/24 is \$403,650. Roads identified as requiring resheeting were chosen as a result of either undertaking of inspections due to customer complaints, or as a method of addressing the existing backlog of closed/damaged unsealed roads requiring pavement resheeting.

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Cost</u>
Gallymont Road	Bradene Road grid	End	1.6 km	\$ 93,924
Bradene Road	Start	End	648 m	\$ 36,486
Old Lachlan Road	Three Brothers Road	Trunkey Road	1 km (various sections)	\$ 55,326
Old Lachlan Road	Hobbys Yards Road	Three Brothers Road	400 m	\$ 37,343
Matthews Road	Pavement failure on segment 142.02	End of pavement failure	700 m	\$ 83,065
Fell Timber Road	Various sections		400 m	\$ 21,122
Mount Macquarie Road	Various sections		200 m	\$ 6,038
Carcoar Road	Various sections		500 m	\$ 19,947
Total Allocated				\$ 353,251
Contingency or TBD				\$ 50,399

Contingent funds are expected to be expended throughout the year in undertaking reactive works to address unforeseen or unexpected gravel loss on unsealed roads. The allocation to Matthews Road is slightly greater in cost per kilometre due to the deep pavement failure requiring drainage works to be undertaken prior to resheeting commencing.

Heavy Patching

The heavy patching budget for 2023/24 is \$548,550. Due to the vast amount of grant funded road construction projects, there is limited ability for new projects to be added to the Capital Expenditure program.

<u>Road</u>	<u>From</u>	<u>To</u>	<u>Length</u>	<u>Cost</u>
Garland Road	CH 6245	CH 6615	400 m ¹	\$200,000
Urban Heavy Patching	TBC			\$266,000
Contingency (~15%)				\$82,550
Total Allocated				\$548,550

¹ Note, length includes allowance for Hilltop Lane intersection.

Council will combine heavy patching funding to make up the shortfall of RLRRP to the Garland Road project to ensure the commitment of funds to Garland Road is upheld. Additionally, the original estimate did not anticipate the degree of repair required to the road pavement (both benching and stabilising) which has resulted in additional funds required for the repair.

Some urban areas have been identified for heavy patching repair and installation of subsoil drainage behind kerb lines. Scoping and costing is yet to take place.

A contingent amount has been withheld due to the amount of risk associated with the amount of road projects this financial year.

Prioritisation

A prioritisation list has been developed and is presented below for Council information. The prioritisation list was determined through analysis of available resources and requirements of the relevant funding deeds.

Roads Projects (in order of prioritisation)		
Project	Funding Body	Projected Completion
Unwin & Stabback Streets	LRCI	23/24
Forest Reefs/Tallwood Road Intersection	RFR8	23/24
Neville Road Rehabilitation	FLR4	23/24
Barry Road	RFR8	23/24
Garland Road Heavy Patching	Council / RLRRP	23/24
Stillingfleet Street Culdesac (Belubula River walk)	SCCF4	23/24
Tallwood Road	RFR8	23/24
Urban Heavy Patching	Council	23/24
Four Mile Creek Road (Road Approaches)	FCB2A	24/25
<p><i>Notes:</i></p> <ul style="list-style-type: none"> - <i>Four Mile Creek Road Bridge works will be completed this financial year but it is anticipated that the road realignment work will be incomplete.</i> - <i>Gravel resheeting and reseal projects will be completed concurrently</i> 		

with the above.

- *Richards Lane and Browns Creek Road Investigation works will still be undertaken as planned in parallel with the above.*
- *Contractor availability has been accounted for and it is not projected that there will be additional resources available to expedite the programmed works.*

Footpath Projects (in order of prioritisation)		
Project	Funding Body	Projected Completion
Trunkey St, Newbridge	RFR8	23/24
Plumb/Palmer St, Blayney	RFR9	23/24
Orange Road, Palmer to Binstead St, Blayney	RFR9	23/24
Notes:		
- <i>Contractor availability has been accounted for and it is not projected that there are additional resources available to expedite the programmed works.</i>		

Facility & Open Space Projects		
Project	Funding Body	Projected Completion
KGO Parking & Pedestrian Integration	SCCF4	23/24
Carrington Park Toilet Refurbishment	RFR8	23/24
Heritage Park Toilet Refurbishment	RFR8	23/24
Notes:		
- <i>Carrington Park and KGO Car Park construction is underway. Tender documents are currently being prepared for the Heritage Park Project.</i>		

Risk/Policy/Legislation Considerations:

Projections have been made as of 8 September 2023, and are subject to change based on weather, road dilapidation, and changing resource availability. Council officers may re-prioritise works within the budget as needed.

Budget Implications:

All works scheduled are within Council's budget allocation for 2023/24. It is recognised that project delays present a risk to project budgets, with price rises projected that continue to impact materials and fuel. Contingencies were allowed for within each grant funded project to mitigate this risk.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

17) PROPOSED ROAD CLOSURE - ERROWANBANG ROAD

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: RD.RC.14

Recommendation:

That Council:

1. Take into consideration all submissions lodged during the notification period.
2. Approve the closure of part of Errowanbang Road, being Lots 3, 5, 12, 14, 15 and 16 in Deposited Plan DP1208480.
3. Delegate to the Mayor and General Manager authority to execute signature and fixing of the Council Seal to facilitate the road closure and land transfer.

Reason for Report:

Council approval is required as part of the road closure process.

Report:

Councillors may recall reports from 2015 in regard to land acquisitions associated with the Southern Cadia Access Route in the vicinity of 1649 Errowanbang Road (**Resolution No. 1505/016, 1507/015, 1509/013**).

In March 2019, Council provided notification to relevant authorities in accordance with s.38B of the Roads Act 1993. There is no record that a Council resolution of the road closure occurred following this notification period.

Council's solicitor is ready to facilitate the transfer of land to the respective landowners, however this cannot take place without a formal Gazette Notice of the road closure. A Council decision of the road closure is required before this can take place.

The authorities and adjoining landowners shown in Table 1 were notified on the 14 March 2019 and were to provide response to the notification within 28 days.

Additionally, notification was placed in the Blayney Chronicle on the 14 March 2019.

Authority	Adjoining Landowner
<ul style="list-style-type: none"> - Essential Energy - Transgrid - APA Group - Jemena Asset Management Pty Ltd - NSW Department of Planning and Environment (Planning) - NSW Department of Planning and Environment (Resources & Energy) - NSW Department of Planning and Environment (Resources & Energy) - Transport for NSW (Land Use Planning & Development) - The State Transit Authority - Roads and Maritime Services (Western Region) - Roads and Maritime Services (Western Region) - Fire and Rescue NSW - NSW Rural Fire Service - Central Tablelands Water - Forestry Corporation - Local Land Services - Office of Environment & Heritage - Essential Energy 	<ul style="list-style-type: none"> - 1711 Errowanbang Road - 1771 Errowanbang Road - 1324 Errowanbang Road - 1649 Errowanbang Road - 63 Errowanbang Road - 114 Meribah Road - 1287 Errowanbang Road - 1630 Errowanbang Road

Table 1: Authorities and landowners notified.

Eight (8) submissions detailing no objection to the proposed closure were received from authorities listed in Table 2.

Two (2) submissions in favour of the road closure were received from the owners of 1324 Errowanbang Road and 1649 Errowanbang Road.

Authority
<ul style="list-style-type: none"> - Transgrid - State Transit Authority - NSW Fisheries - NSW Office Environment and Heritage NSW - National Parks and Wildlife Services - Roads & Maritime Services - Essential Energy - NSW Department of Planning and Environment, Western Region

Table 2: Authorities responding with “no objection”

As there are no objections to the road closure of part Errowanbang Road, it is recommended that Council approve the road closure.

Risk/Policy/Legislation Considerations:

This road closure is being undertaken in accordance with Division 3, section 38 of the Roads Act 1993.

Budget Implications:

The acquisition of lands and the associated costs were within existing budget allocations and further expenditure is only expected for the conveyancing costs associated with the finalisation of this acquisition.

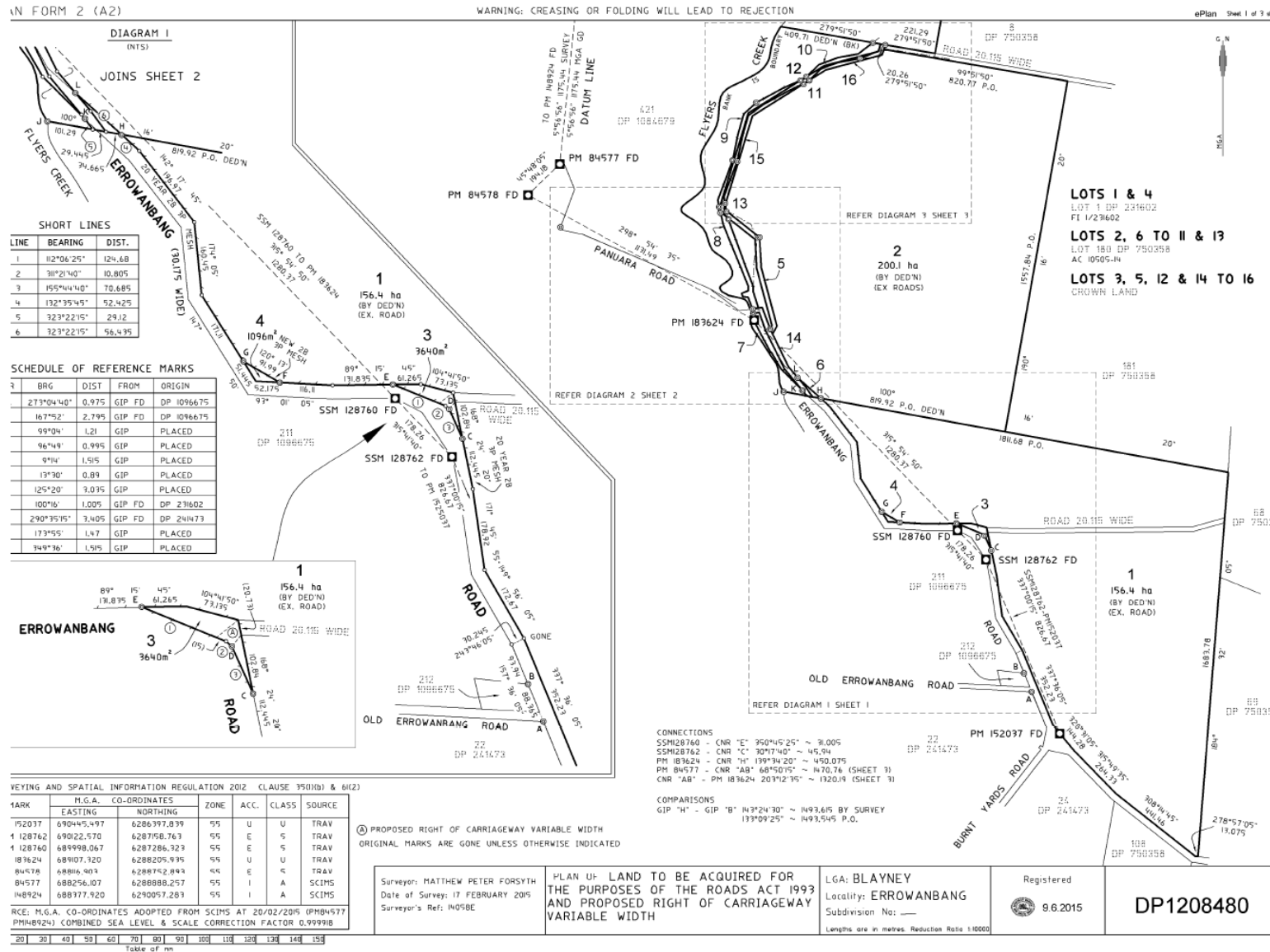
Enclosures (following report)

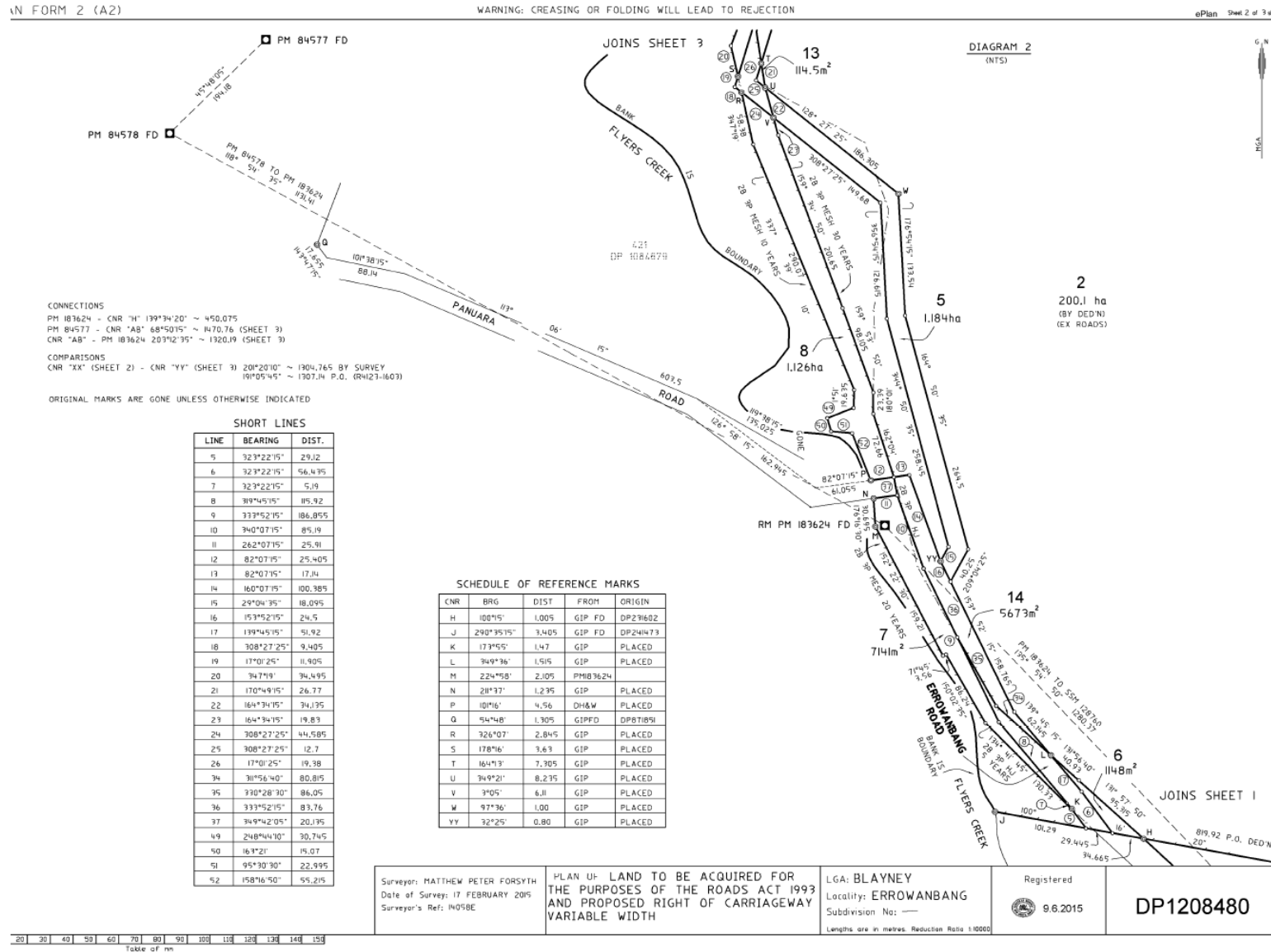
1 Errowanbang Road DP1208480

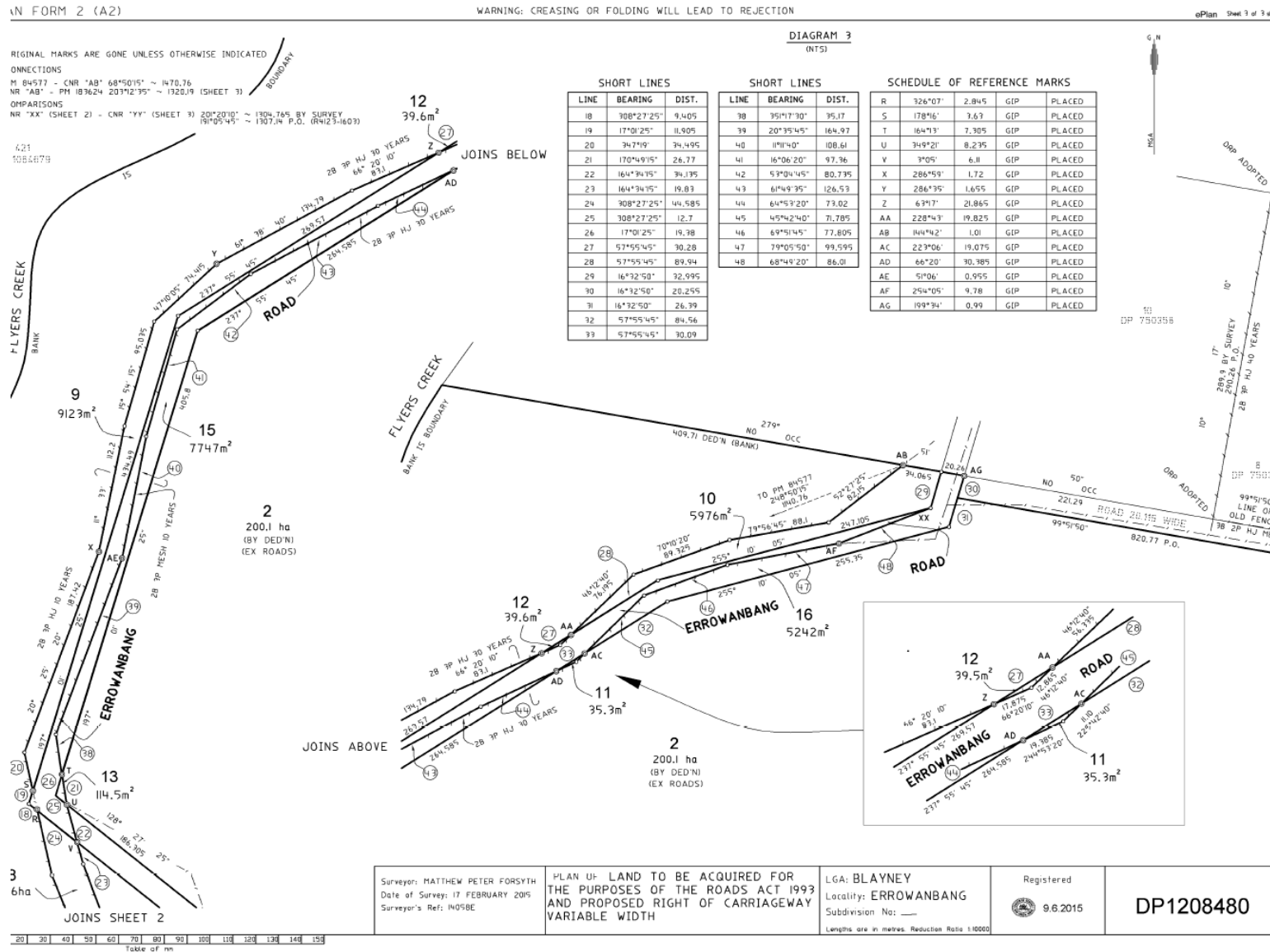
3 Pages

Attachments (separate document)

Nil







18) LAND ACQUISITION FOR ROAD REALIGNMENT BETWEEN 860 AND 1150 ERROWANBANG ROAD - DP 1216561

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: GS.RP.3

Recommendation:

That Council approve:

1. The compulsory acquisition of Lots 11, 12 and 14 in DP 1216561 registered 3 February 2016;
2. The making of an application to the Minister for Local Government and the Governor for approval of such compulsory acquisition;
3. Upon acquisition, the land to be classified as “operational land” under Section 31 of the Local Government Act 1993; and
4. Delegation to the Mayor and General Manager to execute and fix Council’s seal on all documentation associated with the compulsory acquisition for Lots 11, 12 and 14 DP 1216561.

Reason for Report:

Council’s approval is required to make application to the NSW Office of Local Government for the acquisition and transfer of Lots 11, 12 and 14 DP 1216561 associated with the Southern Cadia Access Route, road re-alignment safety improvement project which has been completed by Council.

Report:

Confidential reports (Resolution No. 1509/022 and 1602/032) were presented to the September 2015 and February 2016 ordinary meetings of Council, in regard to approving the acquisition of lands in DP 1216561 for the re-alignment on Errowanbang Road, as part of the Southern Access Route project (“the road re-alignment project”), funded by Council under the Cadia Special Rate Variation.

Council resolved on 24 June 2019 to compulsorily acquire multiple lots in DP 1216561 (“the multiple lots”) not including Lots 11, 12 and 14. Gazettal of the acquisition of the multiple lots occurred on 21 January 2022.

Council was then and remains the owner of Lots 11, 12 and 14 DP 1216561 (“Lots 11, 12 and 14”) as Lots 11, 12 and 14 were public road. As Lots 11, 12 and 14 were already owned by Council they were not included in the acquisition.

Lots 11, 12 and 14 have recently been identified as land under Old System Title. Recent experience on the approach which is taken by Land Registry Services (LRS) identifies that where roads under Old System Title are to be transferred to an adjoining landowner as compensation for land compulsorily acquired, LRS requires Council to bring the title under the Real Property Act. The process for such title conversion (from Old System Title to Real Property Act title) is for Council to acquire Lots 11, 12 and 14 from itself by compulsory acquisition and Gazettal approved by the Governor. Upon Gazettal of the acquisition, a Primary Application can be made to LRS to bring Lots 11, 12 and 14 under the provisions of the Real Property Act following which Lots 11, 12 and 14 can be transferred to the adjoining landowner.

In the knowledge of the need for title conversion to conclude the transfer of Lots 11, 12 and 14, it is held that the process should now be followed. The acquisition of Lots 11, 12 and 14 by Council from itself can occur by use of power under the Roads Act (s41) and the Land Acquisition (Just Terms Compensation) Act (s29). No compensation is payable by Council for the compulsory acquisition of Lots 11, 12 and 14.

It is a requirement for the application for compulsory acquisition to the Office of Local Government (OLG) to proceed, a Council resolution needs to authorise making an application for compulsory acquisition to the Minister/Governor (as per the OLG's "Guidelines for the Compulsory Acquisition of Land by Councils" and set out on the Application form itself).

Council's legal representatives have therefore advised the specific wording of a Council resolution required to complete the compulsory acquisitions. It is recommended that Council adopt the recommendation to approve the acquisition.

Risk/Policy/Legislation Considerations:

Council is acquiring from itself Lots 11, 12 and 14 which is a piece of public road, no longer required for public road purposes, for transfer to an adjoining landowner as compensation as part of the road re-alignment project.

Budget Implications:

The acquisition of lands and the associated costs were within existing budget allocations and further expenditure is only expected for legal costs associated with the finalisation of the acquisition of Lots 11, 12 and 14.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

19) LAND ACQUISITION FOR ROAD REALIGNMENT SOUTHERN CADIA ACCESS ROUTE - DP1248618

Department: Infrastructure Services

Author: Director Infrastructure Services

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: GS.RP.3

Recommendation:

That Council approve:

1. The compulsory acquisition of Lot 13 in DP1248618 registered 28 November 2018;
2. The making of an Application to the Minister for Local Government and the Governor for approval of such compulsory acquisition; and
3. Upon acquisition, the land to be classified as “operational land” under Section 31 of the Local Government Act (1993); and
4. Delegation to the Mayor and General Manager to execute and fix Council’s seal on all documentation associated with the compulsory acquisition for Lot 13 DP1248618.

Reason for Report:

Council’s approval is required to make application to the NSW Office of Local Government for the acquisition and transfer of Lot 13 DP 1248618 associated with the Southern Cadia Access Route, road re-alignment safety improvement project which has been completed by Council.

Report:

Confidential reports (Resolution no. 1809/022, 1809/023 and 1809/024) were presented to the September 2018 Ordinary meeting of Council, in regard approving the acquisition of lands for the re-alignment on Cadia and Panuara Roads, as part of the Southern Cadia Access Route project (“the road re-alignment project”), funded by Council under the Cadia Special Rate Variation.

Council resolved on 2 June 2019 to compulsorily acquire multiple lots in DP 1248618 (the multiple lots), not including Lot 13. Gazettal of the acquisition of the multiple lots occurred on 11 June 2021.

Council was then and remains the owner of Lot 13 DP 1248618 (Lot 13) as lot 13 was public road. As Lot 13 was already owned by Council it was not included in the acquisition.

Lot 13 has recently been identified by Land Registry Services (LRS) as land under old system title.

As Lot 13 is to be transferred to an adjoining landowner as compensation for land compulsorily acquired, LRS requires Council to bring the title under the Real Property Act.

The process for such title conversion (from Old System Title to Real Property Act title) is for Council to acquire Lot 13 from itself by compulsory acquisition and Gazettal approved by the Governor. Upon Gazettal of the acquisition, a Primary Application can be made to LRS to bring Lot 13 under the provisions of the Real Property Act following which Lot 13 can be transferred to the adjoining landowner.

The acquisition of Lot 13 by Council from itself can occur by use of power under the Roads Act (s41) and the Land Acquisition (Just Terms Compensation) Act (s29). No compensation is payable by Council for the compulsory acquisition of Lot 13.

It is a requirement for the application for compulsory acquisition to OLG to proceed that the Council resolution needs to authorise making an application for compulsory acquisition to the Minister/Governor (as per the OLG's 'Guidelines for the Compulsory Acquisition of Land by Councils' and set out on the Application form itself).

Council's legal representatives have therefore advised of specific wording of a Council resolution required to complete the compulsory acquisitions.

It is recommended that Council adopt the recommendation to approve the acquisition.

Risk/Policy/Legislation Considerations:

Council is acquiring from itself Lot 13 which is a piece of public road, which is no longer required for public road, for transfer to an adjoining landowner as compensation as part of the road re-alignment project.

Budget Implications:

The acquisition of lands and the associated costs were within existing budget allocations and further expenditure is only expected for legal costs associated with the finalisation of the acquisition of Lot 13.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

20) UPPER MACQUARIE COUNTY COUNCIL TRADING AS CENTRAL TABLELANDS WEEDS AUTHORITY DELEGATE REPORT

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 5. Protect Our Natural Environment

File No: EM.ME.6

Recommendation:

That Council receive and note the Upper Macquarie County Council delegate report.

Reason for Report:

To provide Councillors with an update on the Upper Macquarie County Council.

Report:

1. Trading Name

All matters relating to the organisation trading as Central Tablelands Weeds Authority have been completed and the organisation is now trading under this name. It is expected that office signage and motor vehicle signage will be transferred over in coming months. It was felt the new name better represented the coverage area of the County Council and the four constituent Council areas, given a proportion of the County Council area was in the Lachlan Catchment, Belubula Catchment, Sydney Catchment (Coxs River), Macquarie River Catchment, Fish River Catchment, Campbells River Catchment and Turon River Catchment.

2. MOU with Councils for Roadside Spraying

The three (3) year rotation for all councils' roads has been accepted in principle by the four(4) constituent Councils and the Memorandum of Understanding is to be forwarded to Councils. This will mean each road in each council area should be sprayed at least once in a 3 year period. A detailed schedule has been prepared of all roads in each Council area and which year it is to be sprayed. There is flexibility in the program to allow for exceptionally wet years (excessive growth of weeds) and dry years where growth will be muted. Attached is a schedule of Blayney Roads indicating length and year to be sprayed; Year 1, Year 2 or Year 3. It should be noted that a sub program is being developed in the Cadia, Panurara and Errowanbang areas for annual spraying to control Sticky Nightshade weed and other priority weeds on an annual basis. This program is being funded jointly by Cadia Valley Operations, Iberdrola Flyers Creek Wind Farm Voluntary Planning agreement funds and Blayney Shire Council. A second trail program is being developed to control Priority Weeds in an around the Flyers Creek Wind Farm roadsides on a two yearly basis. This is being funded

by Iberdrola Flyers Creek Wind Farm Voluntary Planning agreement funds and Blayney Shire Council.

3. Availability of Fluproponate

Fluproponate is the most widely used product for spraying serrated Tussock, a serious priority weed in the CTWA area, and Chilean needle grass. In 2020 production ceased in China at two locations: Tianjin and Lanxi. CTWA has been informed that the method of production was no longer acceptable to Chinese authorities. The process involved the use of an explosive gas. At least 3 companies were supplying the market at that stage; Taskforce, Triton (Elders Chemical Company) and Grow Choice (Tussock brand).

CWTA staff and the chairman held various discussions with companies. The Chairman spoke to the owner of Grow Choice on 14 June 2023. He was informed that the new process has been reviewed by two independent chemists from SGS a reputable Dutch company specialising in chemistry inspection, certification, testing and verification services. Grow Choice believes no new or amended APVMA certification is required and the existing certification will apply. Application rates for Boom, spot spraying and aerial will be the same as for the previous Tussock branded product.

The retail cost is almost three times the 2020 price with a 10 litre “Tussock” retailing for between \$990 and \$1100 (\$99 to \$110 per litre). Previously a 20 litre container sold for approximately \$720 (\$38 per litre). Hence at 2 litres per HA a 10 litre container would do 5 HA and would cost approximately \$200 per HA at 2 L/HA.

Grow Choice landed the first batch of Fluproponate marketed as “Tussock” in Australia in September 2023 and is currently distributing it.

CTWA has an order for a limited quantity of the Grow Choice product. The initial order has been scaled back due to the financial outlay by CWTA together with:

- a) what CTWA anticipates will be buyer resistance to the price; and
- b) some landholders waiting to ensure the veracity of the new formulation is as represented.

Buyer resistance to the price will be exacerbated due to the significant drop in lamb and beef prices meaning graziers are likely to have budgetary constraints in purchasing the product.

4. Aerial Spraying Program

CTWA has a new primary aerial Contractor; Rotor Solutions Pty Ltd from Albury. Rotor Solutions won the Tender and has highly advanced mapping technology to complement the CTWA GIS system and the company is able to provide additional support to landholders and CWTA staff on the ground. Commercial Helicopters due to its exclusive arrangement for spreading granular Fluproponate will undertake the spreading of that granular product for CTWA. The next Aerial program has been delayed until March 2024 due to uncertainties with the availability and cost of Fluproponate. CTWA through

direct contact and advertisements is inviting interested landholders to register for blackberry or serrated tussock aerial programs. Blayney Shire landholders are welcome to apply.

5. Biosecurity Compliance Inspections

Below is a summary of inspections for June and July 2023

380 Inspections conducted.

- 159 of the 380 were high risk
- 221 of the 380 were low risk

289 of the 380 were Re-inspections

91 of the 380 were First Inspections

Of the 289 Re-inspections

- 145 of the 289 were high risk
- 144 of the 289 were low risk

91 of the 380 were First inspections

- 77 of the 91 were high risk
- 16 of the 91 were low risk

About half of properties on re inspection were found to not have reduced their biosecurity risk rating despite being issued with Weed Notices or Directions.

6. Penalty Infringement Notices and Prosecutions

Since 1 July 2018 there have been 101 Penalty Infringement Notices issued. The majority have been paid. Some have not been paid and are with the NSW Debt Recovery office. Several have been challenged but without success. Currently a landholder has challenged the issue of a Penalty Infringement Notice and the matter is due to be heard in Court in September 2023. This is the first court challenge to a PIN.

As a separate note, CTWA solicitors are commencing action against two landholders for failure to comply with their Biosecurity Direction and proceedings expected to be filed in court this month. Two landholders in Blayney Shire have previously been prosecuted under the Biosecurity Act.

7. Unaudited Financial Statements

The Members noted the considerable work of the Administration Manager in preparation of the Accounts and the assistance provided during the year by Deputy Chairman Bruce Reynolds in undertaking the work associated with the Financial Statements. The Chairman and Deputy Chairman were authorised to sign the 2022-23 Financial Statements and for those Financial Statements to be submitted to the external auditor in accordance with Section 413 of the Local Government Act. The Unaudited financial report showed a \$129,000 surplus. This surplus was mostly attributed to the sale of motor vehicles and a major increase in interest revenue.

8. End Of Year Weed Action Plan (WAP) Report 2022-23

CTWA WAP report has been completed and submitted to the Central Tablelands Regional Weed coordinator. The Central Tablelands Local Lands

Servicers WAP reports was submitted to DPI in August of 2023. The council staff have achieved and/or surpassed most of the WAP targets for the 2022-2023 program.

WAP funding is dependent on the new NSW Government maintaining the WAP funding to Department of Primary Industries in the 19 September 2023 Budget. CWTA is to hold a workshop following the NSW State Budget to determine its future direction once WAP funding allocations are known.

WAP Goals End of Year 2022-2023	Target	Achieved
LCA's to review local inspection and high risk pathway management plans (Co-ordination)	1	1
Regional Inspection Program - Inspection of high risk roadsides (Inspection) km's	1700	1858
Regional Inspection Program - Inspection of high risk TSRs (Inspection)	10	15
Regional Inspection Program - Inspection of high risk water courses (Inspection) km's	40	63
Regional inspection Program - Inspections of high risk rail corridors (Inspection) km's	150	477
Regional Inspection Program - Inspections of nurseries, pet shops and sale yards (Inspection)	20	11
Regional Inspection Program - Inspections of land owned / managed by State bodies (Inspection)	100	48
Regional Inspection Program - Inspections of council owned land (Inspection)	30	46
Regional Inspection Program - Private Property Inspections (Inspection)	500	505
Compliance - Re-inspections (Compliance)	1157	1177
Develop plans for priority species in consultation with landholders (Compliance)	450	710
Relevant educational material is made available to landholders during inspections (Extension)	400	700
Tool box meetings or other training to promote hygienic work practices (Extension)	10	10
Delegate reports at the regional weed committee meetings (Co-ordination)	4	4
Build / maintain capacity of each LCA to electronically submit standard data to BIS (Compliance)	1	1
Training of Weed Officers on GIS Software / Platforms (Co-ordination)	1	1
Local information is collated and uploaded to BIS (Compliance)	12	12
Training activities to improve capacity of weed officers (Co-ordination)	30	18
Attend or hold public events to raise public awareness of new incursions and local mechanisms for reporting weeds (Extension)	20	22
Advertising program on weed awareness	6	3

(Extension)

LCA's to review rapid response plan (Co-ordination)	1	1
Management of weeds based on local / regional priorities and potential impacts (Control)	1	1
Promote the NSW WeedWise Smartphone and web applications to the community (Extension)	400	450
Distribution of the NSW Weed Control Handbook and print outs from NSW WeedWise (Extension)	400	710

9. General Manager Performance Review

The General Manager's 12 monthly Performance review was undertaken by the Chairman, the Deputy Chairman, Member Fry and Member O'Connor and a report was presented by the Chairman to the Confidential section of the meeting. The Members noted the Report.

10. Individual roadside program for each road in Blayney Shire

The following is a schedule of Blayney Shire roadside weed control for a 3 year rotation. Note 1: Some roads in year three will be sprayed annually to control sticky nightshade under a three year program with Cadia Valley Operations. Note 2: Some roads in year one will be sprayed in year three (every second year) to control priority weeds in the Flyers Creek Wind Farm area. These two trial periods in note 1 and 2, on the length of the spraying periods will also give Blayney Shire Council a better idea of the cost effectiveness and weed control effectiveness of spraying every one, two or three years.

Blayney Council Road Name	Council Sections: 1, 2 & 3	Length (km)
Back Road	1	0.5
Belubula Street	1	0.9
Beneree Road	1	7.2
Bentleys Lane	1	4.2
Bluett Close	1	0.2
Brady Road	1	1.0
Brooklee Lane	1	0.3
Browns Creek Road	1	12.8
Buesnel Lane	1	0.5
Bulb Farm Lane	1	0.3
Burtens Lane	1	1.7
Calvert Lane	1	0.5
Carcoar Road	1	20.5
Charles Booth Way	1	1.9
Chesney Lane	1	0.2
Clayton Lane	1	1.4
Clover Ridge Road	1	0.8
Convent Lane	1	0.5
Curralea Lane	1	0.3
Davis Road	1	1.0
Dicksons Lane	1	3.6
Dungeon Road	1	7.0
Dunstaffnage Lane	1	2.0

Duttons Lane	1	1.0
Eves Lane	1	2.0
Ewins Lane : Start - Carcoar Road	1	1.2
Fairbanks Lane	1	0.2
Ferndale Lane	1	1.8
Fiddicks Lane	1	0.2
Fleetwood Lane	1	0.7
Forest Reefs Road	1	12.9
Gap Road	1	8.2
Gartholme Road	1	0.7
Glenelg Road	1	8.4
Glengate Road	1	2.0
Glenlea Road	1	0.5
Glenorie Road	1	0.7
Graham Road	1	0.7
Green Grove	1	0.1
Greghamstown Road	1	5.7
Guyong Road	1	8.1
Halls Road	1	1.8
Hillside Lane	1	0.8
Kinghams Lane	1	0.9
Koomoorang Road	1	1.9
Limestone Lane	1	0.1
Lindsay Lane	1	0.5
Matthews Road	1	6.8
Mayfield Lane	1	0.6
Mid Western Hwy (Bathurst)	1	10.6
Millthorpe Road	1	11.5
Mitchell Close	1	0.1
Myers Lane	1	1.4
Nichols Lane	1	0.7
Nixons Lane	1	1.4
North Lane	1	0.4
Nyes Gates Road	1	7.8
Peppermint Lane	1	1.3
Pittman Drive	1	0.8
Pounds Lane	1	2.2
Quarry Farm Lane	1	0.6
Rosedale Road	1	1.3
Sherlocks Lane	1	1.8
Showground Lane	1	0.3
Smiths Lane	1	0.4
Souths Lane	1	2.0
Spring Hill Road	1	2.9
Spring Terrace Road	1	3.4
Springvale Lane	1	1.2
Station Place	1	0.0
Tallwood Road	1	7.9
Toners Lane	1	0.3
Vittoria Road	1	4.9
Warburtons Lane	1	2.8
Willis Lane : Sherlocks Lane -	1	0.2
End		
Wilson's Lane	1	5.8

Wombiana lane	1	4.2
Total Klms Year 1		216
Acacia Lane	2	0.3
Barry Road	2	7.2
Blayney Street	2	0.5
Bundaleer Road	2	2.4
Calga Road	2	0.1
Caloola Road	2	4.3
Carcoar Dam Road	2	9.3
Church Lane	2	0.3
Church Street : Henry Street - End	2	0.2
Coombing Lane	2	0.6
Corks Lane	2	0.8
Dowsetts Lane	2	4.8
Fardells Lane	2	3.5
Fell Timber Road	2	8.2
Fullers Lane	2	2.4
Gresham Lane	2	0.2
Hills Lane	2	1.5
Hobbys Yards Cemertry Road	2	0.5
Hobbys Yards Road : Martha Street - Sawyer St	2	14.6
Hobbys Yards Road : Sawyer St - End	2	13.4
Jones Lane	2	1.7
Kellys Road	2	1.1
Kings Plains Road	2	5.2
Kurangia Road	2	0.8
Lucks Lane	2	1.1
Mallowgrove Road	2	6.3
Mandurama Road	2	15.3
McKellars Lane	2	2.8
Mid Western Hwy (Cowra)	2	35.2
Moorilda Road	2	11.2
Mount Macquarie Road	2	9.3
Neville - Trunkey Road	2	10.4
Neville Road	2	17.6
Newbridge Cemetery Road	2	0.3
Newbridge Road	2	15.0
Old Lachlan Road	2	9.8
Old Lachlan Road : WEST	2	7.3
Pitlochry Road	2	1.1
Pomona Lane	2	0.7
Somers Lane	2	1.1
St Brigids Lane	2	0.8
Stringybark Road	2	1.0
Sugarloaf Road	2	1.3
Sykes Lane	2	1.0
Taroona Lane	2	0.2
Three Brothers Road	2	12.9
Tooheys Lane	2	1.3
Village Road	2	9.6
West Wimbleton Road	2	1.3
Wimbleton Road	2	6.5

Winterwood Lane	2	0.1
Total Klms Year 2		264.4
Ashleigh Park Road	3	4.5
Bakers Road	3	4.7
Bathurst Street	3	0.2
Boondaroo Road	3	2.8
Bradene Road	3	0.6
Bugs Ridge Road	3	2.4
Burnt Yards Road	3	16.7
Cadia Road	3	7.7
Carbine Road	3	3.5
Cobbs Lane	3	0.3
Dog Trap Lane	3	0.6
Ellerys Lane	3	0.9
Errowanbang Road	3	23.4
Fairford Lane	3	3.9
Fairford Road	3	2.6
Four Mile Creek Road	3	19.3
Gallymont Road	3	10.6
Garland Road	3	13.6
Glenarvon Road	3	1.6
Hagars Lane	3	1.6
Harris Road	3	0.1
Hilltop Lane	3	5.1
Hilton Lane	3	0.9
Hines Lane	3	1.8
Junction Park Road	3	1.2
Junction Reefs Road	3	2.2
Kennys Lane	3	2.6
Kentucky Road	3	3.3
Kinds Lane	3	0.9
Lawson Road	3	4.8
Lochewen Lane	3	1.3
Long Swamp Road	3	3.0
Lucan Road	3	3.6
Lummes Lane	3	0.4
Lyons Road	3	2.4
Meadows Lane	3	2.3
Meribah Road	3	4.5
Millamolong Road	3	5.3
Millpost Creek Road	3	3.9
Muggletons Road	3	0.1
Newry Downs Road	3	2.4
Old Errowanbang Road	3	0.7
Ovington Lane	3	0.9
Panuara Road	3	10.0
Rockdell Road	3	4.1
Sherwood Road	3	1.2
Snake Creek Road	3	8.2
Sunnyside Road	3	2.4
Sunset Hills Road	3	1.5
Tea Tree Road	3	2.9
Wallaces Road	3	2.3
Wattersons Lane	3	3.7
Wells Lane	3	0.8

Winterbottoms Lane	3	0.5
Total Klms Year 3		212.8

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

21) CANOBOLOS ZONE NSW RURAL FIRE SERVICE BUSH FIRE LIAISON COMMITTEE DELEGATE REPORT

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 5. Protect Our Natural Environment

File No: ES.ME.2

Recommendation:

That Council receive and note the Canobolas Zone NSW Rural Fire Service Bush Fire Liaison Committee delegate report.

Reason for Report:

To provide Councillors with an update on the Canobolas Zone NSW Rural Fire Service Bush Fire Liaison Committee.

Report:

2022/23 Expenditure

The Canobolas tracking register shows an expenditure in the order of almost \$726,000. The M&R Grant for the 2022/23 FY was \$623,000 therefore expenditure was some \$103,000 more than the allocated M&R Grant.

In order to minimise the risk of exceeding the M&R Grant in future, Canobolas has modified a number of processes in order to minimise the use of the Maintenance & Repair Grant funds on items that can potentially be funded through use of the RFS equipment catalogue or other financial means. The rising costs of goods and services provides a real challenge to manage a budget that has little scope of increase or at least in line with the CPI.

2023/24 Expenditure

Whilst the RFFF allocation is not expected to be provided until early October 2023, there is an expectation that the allocation for Canobolas Zone LGA's will be similar for

- Hazard Reduction funding (Council Roadsides)
- Tanker (vehicle) allocations
- The Maintenance & Repair Grant

RFS Station Update Blayney Shire

Location	Category	Status	Budget Remnant	Comments
Blayney	4B	85%	\$850K	Painting complete, Fitout complete, flooring sourced kitchen being constructed whitegoods ordered. Concrete quotations sought

Council Claims/Bids - Hazard Reduction

Claims for Councils Roadside HR have been submitted and Councils should now have received full reimbursement for the works achieved and claimed for.

The first round of Bids for 2023/24 were open and had closed mid-June, our Councils have bids in place in line with previous years bids for similar roads. There will be opportunities in the coming months to submit for additional funding and we would encourage Councils to consider those areas of roadsides that are difficult to manage vegetation as there is scope to gain funding for machine work to provide an ease for future slashing. Blayney Shire Council has also sought assistance for Hazard reduction work in some of the Shires Villages.

Bushfire Danger Period

It is anticipated that the Bush Fire Danger Period across the four LGA's of Canobolas will commence at the statutory time of October 1.

Bushfires

The recent mild weather being experienced across the Central west has provided a number of escaped burns by landholders and these have predominantly been occurring in the Mullion Creek area north of Orange.

Seasonal Outlook

The outlook from the BOM for the 3 month period through to November suggests dryer than average and warmer than average conditions. With the soil moisture still relatively high and a warming trend, we will experience additional grass growth to add to existing fuels. The expectation is for an elevated grass fire risk across Western NSW this summer.

Bushfire Callouts in the Blayney Shire

There were 80 call outs of Blayney Shire Brigades in 2022-23. Enclosed is a list of registered fire events in the Blayney Shire.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

1 Bushfire Callouts in the Blayney Shire

1 Page

Attachments (separate document)

Nil

There were 80 call outs of Blayney Shire Brigades in 2022-23. Below is a list of registered fire events in the Blayney Shire.

IncidentName	Council	IncidentAddress	StartDate	IncidentType	TotalHectaresBurnt	FireCause
Mandurama Rd, Mandurama	Blayney	Mandurama Rd, Mandurama, NSW 2792	8/02/2023 16:53	Grass	0.1	Natural
Lucan Rd, Lyndhurst	Blayney	Lucan Rd, Lyndhurst, NSW 2797	7/02/2023 13:44	Grass	94.67	Machinery/Slasher
Hagars Lane, Forest Reefs	Blayney	147 Hagars Lane, Forest Reefs, NSW 2798	27/01/2023 10:09	Vehicle fire	0.5	Electrical
Forest Reefs Rd, Forest Reefs	Blayney	741 Forest Reefs Rd, Forest Reefs, NSW 2798	8/01/2023 16:19	Grass	2.86	Machinery/Slasher
Greghamstown Rd, Blayney	Blayney	505 Greghamstown Rd, Blayney, NSW 2799	30/12/2022 12:14	Grass	0.1	Electrical
Kennys Lane, Lyndhurst	Blayney	Kennys Lane, Lyndhurst, NSW 2797	13/11/2022 20:53	Assist other agency		
Browns Creek Rd, Blayney	Blayney	112 Browns Creek Rd, Blayney, 2799	12/11/2022 10:24	AFA - no incident		Accidental
St Brigids Lane, Moorilda	Blayney	1 St Brigids Lane, Moorilda, 2795	10/11/2022 7:52	Assist Ambulance		
Millthorpe Rd, Millthorpe	Blayney	Millthorpe Rd, Millthorpe, NSW 2798	5/11/2022 13:19	Oil, petrol, diesel spill		
Eulamore St, Carcoar	Blayney	5 Eulamore St, Carcoar, 2791	26/10/2022 7:30	AFA - no incident		No Fire
Eulamore St, Carcoar	Blayney	5 Eulamore St, Carcoar, 2791	26/10/2022 3:22	AFA - no incident		No Fire
Hawke St, Millthorpe	Blayney	3 Hawke St, Millthorpe, NSW 2798	15/10/2022 19:45	Assist Ambulance		
Browns Creek Rd, Blayney	Blayney	112 Browns Creek Rd, Blayney, 2799	9/10/2022 7:06	AFA - no incident		
Henry St, Lyndhurst	Blayney	32 Henry St, Lyndhurst, NSW 2797	2/10/2022 14:15	Structure/building/house fire		Debris Burning
Int Forest Reefs Rd, Forest Reefs	Blayney	Int Forest Reefs Rd, Forest Reefs, NSW 2798	27/09/2022 21:08	Tree alight	0.01	Lightning
Olive St, Mandurama	Blayney	69 Olive St, Mandurama, NSW 2792	24/09/2022 23:03	Flood & storm		
Mid Western Hwy, Lyndhurst	Blayney	6538 Mid Western Hwy, Lyndhurst, NSW 2797	23/09/2022 15:31	Assist Ambulance		
Acacia Lane, Kings Plains	Blayney	19 Acacia Lane, Kings Plains, NSW 2799	13/09/2022 12:52	Grass	0.1	Accidental
Hill St, Blayney	Blayney	Hill St, Blayney, NSW 2799	11/09/2022 15:51	Structure/building/house fire		Miscellaneous/Other
Wimbleton Rd TSR Cultural Burn	Blayney	1320 Wimbleton Rd Newbridge	8/09/2022 10:20	Hazard reduction	3	
Mid Western Hwy, Lyndhurst	Blayney	6659 Mid Western Hwy, Lyndhurst, NSW 2797	4/08/2022 4:13	Tree down		No Fire
Springvale Lane, Millthorpe	Blayney	10 Springvale Lane, Millthorpe, NSW 2798	21/07/2022 13:18	Garage fire		Undetermined
Mid Western Hwy, Carcoar	Blayney	Mid Western Hwy, Carcoar, NSW 2791	12/07/2022 19:16	MVA		Miscellaneous/Other
Mount Errol St, Blayney	Blayney	10 Mount Errol St, Blayney, NSW 2799	11/07/2022 17:39	Structure/building/house fire		Miscellaneous/Other
Mid Western Hwy, Blayney	Blayney	4117 Mid Western Hwy, Blayney, NSW 2799	7/07/2022 7:23	Hazard reduction no incident		Burning Off - Legal
Benere Rd, Forest Reefs	Blayney	Benere Rd, Forest Reefs, NSW 2798	15/04/2023 15:19	Hazard reduction no incident		Burning Off - Legal
Old Lachlan Rd, Hobbys Yards	Blayney	202 Old Lachlan Rd, Hobbys Yards, NSW 2795	15/04/2023 14:59	Hazard reduction no incident		Burning Off - Legal
William St, Millthorpe	Blayney	Unit 19/2336/5 William St, Millthorpe, NSW 2798	14/04/2023 0:02	Assist Ambulance		
Newry Downs Rd, Mandurama	Blayney	Newry Downs Rd, Mandurama, NSW 2792	4/04/2023 15:29	Hazard reduction no incident		Burning Off - Legal
Neville Rd, Neville	Blayney	1458 Neville Rd, Neville, NSW 2799	21/03/2023 21:10	Pile burn		Burning Off - Legal
Victoria St, Millthorpe	Blayney	64 Victoria St, Millthorpe, NSW 2798	29/12/2022 14:01	MVA		
Loquat St, Mandurama	Blayney	Loquat St, Mandurama, NSW 2792	29/12/2022 12:55	Gas leak		No Fire
Mid Western Hwy, Kings Plains	Blayney	Mid Western Hwy, Kings Plains, NSW 2799	27/12/2022 23:47	Vehicle fire		Suspicious
Mid Western Hwy, Carcoar	Blayney	Mid Western Hwy, Carcoar, NSW 2791	9/12/2022 16:01	MVA persons trapped		No Fire
Garland Rd, Garland	Blayney	1050 Garland Rd, Garland, NSW 2797	6/12/2022 15:35	Pile burn		Burning Off - Legal
Queen St, Blayney	Blayney	1 Queen St, Blayney, 2799	1/12/2022 17:43	AFA - no incident		Miscellaneous/Other
Belubula Way, Mandurama	Blayney	304 Belubula Way, Mandurama, NSW 2792	3/12/2022 13:15	Grass	0.1	Equipment Use
Mid Western Hwy, Blayney	Blayney	Mid Western Hwy, Blayney, NSW 2799	29/11/2022 14:47	Pile burn	0	Burning Off - Legal
Park St, Millthorpe	Blayney	Park St, Millthorpe, NSW 2798	29/11/2022 10:31	Assist public		
Carcoar Dam Rd, Carcoar	Blayney	835 Carcoar Dam Rd, Carcoar, NSW 2791	26/11/2022 16:27	Boat or marine fire		No Fire
Mid Western Hwy, Blayney	Blayney	Mid Western Hwy, Blayney, NSW 2799	26/11/2022 0:55	MVA		No Fire
Hill St Blayney	Blayney	Hill St Blayney	21/11/2022 19:46	Structure/building/house fire		Undetermined
Rothery St, Carcoar	Blayney	29 Rothery St, Carcoar, NSW 2791	21/11/2022 9:11	Smell of burning		Electrical
Belubula Way, Mandurama	Blayney	Belubula Way, Mandurama, NSW 2792	13/11/2022 23:56	Tree down		
Millthorpe Rd, Blayney	Blayney	Millthorpe Rd, Blayney, NSW 2799	24/06/2023 17:10	MVA persons trapped		Miscellaneous/Other
Mid Western Hwy, Carcoar	Blayney	Mid Western Hwy, Carcoar, 2791	11/06/2023 17:20	MVA		No Fire
Browns Creek Rd, Blayney	Blayney	112 Browns Creek Rd, Blayney, 2799	1/06/2023 11:59	AFA - no incident		
Mid Western Hwy, Carcoar	Blayney	Mid Western Hwy, Carcoar, NSW 2791	31/05/2023 18:08	MVA		
Mid Western Hwy, Blayney	Blayney	3293 Mid Western Hwy, Blayney, NSW 2799	29/05/2023 17:35	Pile burn	0	Burning Off - Illegal
Bainy Rd, Neville	Blayney	669 Bainy Rd, Neville, NSW 2799	21/03/2023 18:28	Grass	3	Miscellaneous/Other
Garland Rd, Garland	Blayney	473 Garland Rd, Garland, NSW 2797	21/03/2023 16:18	Grass	0.1	
Stubble Burn - Garland Rd, Garland	Blayney	629 Garland Rd, Garland, NSW 2797	21/03/2023 16:12	Hazard reduction no incident		Burning Off - Legal
Jarman Cr, Blayney	Blayney	Jarman Cr, Blayney, 2799	7/03/2023 13:59	AFA - no incident		Miscellaneous/Other
Guoyong Rd, Blayney	Blayney	303 Guoyong Rd, Blayney, NSW 2799	6/03/2023 18:24	Forest	0.1	No Fire
Junction Reefs Rd, Mandurama	Blayney	212 Junction Reefs Rd, Mandurama, NSW 2792	26/02/2023 7:36	Vehicle fire		Electrical
Lyons Rd, Lyndhurst	Blayney	220 Lyons Rd, Lyndhurst, NSW 2797	21/02/2023 13:58	Forest	0.1	Lightning
Browns Creek Rd, Browns Creek	Blayney	576 Browns Creek Rd, Browns Creek, NSW 2799	21/02/2023 13:35	Assist Ambulance		
Belubula Way, Mandurama	Blayney	Belubula Way, Mandurama, NSW 2792	18/02/2023 21:19	Tree down		
Coombing Park, Carcoar	Blayney	5607 Mid Western Hwy, Carcoar, NSW 2791	17/02/2023 13:07	Grass	1.45	Miscellaneous/Other
Victoria Rd, Millthorpe	Blayney	1017 Victoria Rd, Millthorpe, NSW 2798	12/02/2023 20:10	Assist Ambulance		No Fire
Wimbleton Rd, Newbridge	Blayney	Wimbleton Rd, Newbridge, NSW 2795	12/02/2023 13:46	MVA		Accidental
Woodenbong, Panuara	Blayney	End of Four Mile Creek Road Panuara	9/02/2023 14:43	Grass	31.27	Lightning
Bugs Ridge Rd, Neville	Blayney	Bugs Ridge Rd, Neville, NSW 2799	9/02/2023 12:50	Tree alight		Lightning
Neville Rd, Blayney	Blayney	Neville Rd, Blayney, NSW 2799	9/02/2023 0:00	Tree alight		Lightning
Dog Trap Lane, Forest Reefs	Blayney	27 Dog Trap Lane, Forest Reefs, NSW 2798	28/05/2023 14:29	MVA		
Carcoar St, Blayney	Blayney	79 Carcoar St, Blayney, NSW 2799	27/05/2023 16:39	Structure/building/house fire		Equipment Use
Panuara Rd, Errowanbang	Blayney	94 Panuara Rd, Errowanbang, NSW 2791	19/05/2023 10:35	Hazard reduction no incident		Burning Off - Legal
Gresham Lane, Newbridge	Blayney	Gresham Lane, Newbridge, NSW 2795	14/05/2023 15:13	Grass	0.1	Rail
Mandurama Rd, Neville	Blayney	Mandurama Rd, Neville, NSW 2799	12/05/2023 12:27	Grass	0.1	Machinery/Slasher
Panuara Rd, Panuara	Blayney	Panuara Rd, Panuara, NSW 2800	12/05/2023 9:44	Pile burn		Burning Off - Legal
Errowanbang Rd, Errowanbang	Blayney	Errowanbang Rd, Errowanbang, NSW 2791	11/05/2023 17:16	Hazard reduction no incident		Burning Off - Legal
Mid Western Hwy, Kings Plains	Blayney	3144 Mid Western Hwy, Kings Plains, NSW 2799	10/05/2023 14:14	Vehicle fire		No Fire
Hobbys Yards Rd, Blayney	Blayney	3398 Hobbys Yards Rd, Blayney, NSW 2799	7/05/2023 10:42	MVA persons trapped		Motor Vehicle
Athol St, Blayney	Blayney	23 Athol St, Blayney, NSW 2799	6/05/2023 10:29	Unknown - fire		Electrical
Neville Rd, Blayney	Blayney	Neville Rd, Blayney, NSW 2799	28/04/2023 14:38	Grass	0.1	Burning Off - Legal
Garland Rd, Garland	Blayney	Garland Rd, Garland, NSW 2797	27/04/2023 18:18	Grass	0.1	Burning Off - Legal
Mid Western Hwy, Kings Plains	Blayney	Mid Western Hwy, Kings Plains, NSW 2799	27/04/2023 9:05	Oil, petrol, diesel spill		
Burnt Yards Rd, Burnt Yards	Blayney	Burnt Yards Rd, Burnt Yards, NSW 2792	26/04/2023 15:05	Grass	0.1	Burning Off - Legal
Four Mile Creek Rd, Panuara	Blayney	2723 Four Mile Creek Rd, Panuara, NSW 2800	21/04/2023 13:31	Hazard reduction no incident		Burning Off - Legal

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

22) OGILVIE V ROVEST HOLDINGS

This matter is considered to be confidential under Section 10A(2) (g) of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.